

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

**Service : Building Control**

**Purpose of the Charge: To recover the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
<b>Income the proposed fees will generate:</b>	382	382

**Are concessions available? There are some concessions for the disabled, which are detailed in the tables below.**

**Link to the Council's Medium Tem Objectives: To promote sustainable housing and infrastructure development**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**BUILDING REGULATIONS**

1. Where FULL PLANS are submitted, the charges for Building Regulations are normally submitted in two stages:-

Stage One: (The Plan Charge) - on submission of the application

Stage Two: (The Inspection Charge) - following the first site inspection.

You must pay the first charge when depositing the application; the second charge is payable on demand from the Council after the first relevant site inspection has been carried out. All subsequent inspections are free of any charge.

2. Where a BUILDING NOTICE is submitted instead of full plans, the full charge is payable at the time of submission.

The Regulations provide for the amount of charges to be calculated in different ways, depending on the nature of the work shown on the deposited plans. The following schedule is intended to assist you in determining the amount of charges required for your proposal. It is an attempt to simplify complex Regulations and there may be a few occasions when the charges will vary from those listed. Should you submit an incorrect amount you would be advised.

CHEQUES TO BE MADE PAYABLE TO BRACKNELL FOREST BOROUGH COUNCIL

**PROPOSAL**

<b>Domestic Plan Charge (Full Plans)</b>					
Domestic extension not exceeding 10 sq m floor area	150.00	127.66	150.00	130.43	0
Domestic extension exceeding 10 sq m but not exceeding 40 sq m floor area	150.00	127.66	150.00	130.43	0
Domestic extension exceeding 40 sq m but not exceeding 60 sq m floor area	150.00	127.66	150.00	130.43	0
Loft conversion Any extension or alteration of a dwelling consisting of one or more rooms in a roof space providing the cost of the works is less than £26,000. If the cost of the works are over £26,000 please use table overleaf (minimum fee)	150.00	127.66	150.00	130.43	0
Detached garage or car port (or both) not exceeding 40 sq m in floor area and to be used in common with an existing building and which is not an exempt building	150.00	127.66	150.00	130.43	0
Detached garage or car port (or both) not exceeding 40-60 sq m in floor area and to be used in common with an existing building and which is not an exempt building	150.00	127.66	150.00	130.43	0
Conversion of garage (including part conversion) into habitable use.	240.00	204.26	240.00	208.70	0

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	£.p	£.p	£.p	£.p	%
<b>Domestic Inspection Charge (Full Plans)</b>					
Domestic extension not exceeding 10 sq m floor area	235.00	200.00	235.00	204.35	0.0
Domestic extension exceeding 10 sq m but not exceeding 40 sq m floor area	345.00	293.62	345.00	300.00	0.0
Domestic extension exceeding 40 sq m but not exceeding 60 sq m floor area	510.00	434.04	510.00	443.48	0.0
Loft conversion Any extension or alteration of a dwelling consisting of one or more rooms in a roof space providing the cost of the works is less than £31,000. If the cost of the works are over £31,000 please use table overleaf (minimum fee)	345.00	293.62	345.00	300.00	0.0
Detached garage or car port (or both) not exceeding 40 sq m in floor area and to be used in common with an existing building and which is not an exempt building	165.00	140.43	173.25	150.65	5.0
Detached garage or car port (or both) not exceeding 40-60 sq m in floor area and to be used in common with an existing building and which is not an exempt building	180.00	153.19	180.00	156.52	0.0
Conversion of garage (including part conversion) into habitable use.	264.00	224.68	277.20	241.04	5.0
<b>Domestic Charge (Building Notice)</b>					
Domestic extension not exceeding 10 sq m floor area	350.00	297.87	350.00	304.35	0.0
Domestic extension exceeding 10 sq m but not exceeding 40 sq m floor area	450.00	382.98	450.00	391.30	0.0
Domestic extension exceeding 40 sq m but not exceeding 60 sq m floor area	600.00	510.64	600.00	521.74	0.0
Loft conversion Any extension or alteration of a dwelling consisting of one or more rooms in a roof space providing the cost of the works is less than £21,000. If the cost of the works are over £21,000 please use table overleaf (minimum fee)	450.00	382.98	450.00	391.30	0.0
Detached garage or car port (or both) not exceeding 40 sq m in floor area and to be used in common with an existing building and which is not an exempt building	150.00	127.66	150.00	130.43	0.0
Detached garage or car port (or both) not exceeding 40-60 sq m in floor area and to be used in common with an existing building and which is not an exempt building	300.00	255.32	300.00	260.87	0.0
Conversion of garage (including part conversion) into habitable use.	240.00	204.26	240.00	208.70	0.0
OTHER WORK - including:- a) Domestic extensions over 60 sq m floor area  b) Alterations to domestic building(s) (other than the formation of room(s) in roof space)	Charges based on 100% of full estimated cost  SEE TABLE HEADED CHARGES FOR OTHER WORK				

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Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
REPLACEMENT GLAZING	70.00	59.57	70.00	60.87	0.0
Domestic:					
Non-Domestic:	Charged on estimated cost (see table headed charges for other work)				

## NB

Work for the benefit of disabled persons may be exempt from charges

Floor areas are measured internally

If there is more than one domestic extension in any application then the floor areas must be added together up to a maximum of 60 sq m

Full estimated cost means the full cost of the works shown in the plans, but excludes professional fees and VAT. If an estimate is not submitted the estimate will be based on the RICS Building Cost Information Service

Regularisation charges are calculated on the basis of 120% of the net Building Notice Charge.

## CHARGES FOR OTHER WORK

## Plan Charge (Full Plans)

Table A Where the estimated cost is (£)	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase %
0 - 2000	140.00	119.15	140.00	121.74	0.0
2,001 - 5,000	240.00	204.26	240.00	208.70	0.0
5,001 - 6,000	250.00	212.77	250.00	217.39	0.0
6,001 - 7,000	260.00	221.28	260.00	226.09	0.0
7,001 - 8,000	265.00	225.53	265.00	230.43	0.0
8,001 - 9,000	270.00	229.79	270.00	234.78	0.0
9,001 - 10,000	280.00	238.30	280.00	243.48	0.0
10,001 - 11,000	290.00	246.81	290.00	252.17	0.0
11,001 - 12,000	300.00	255.32	300.00	260.87	0.0
12,001 - 13,000	310.00	263.83	310.00	269.57	0.0
13,001 - 14,000	320.00	272.34	320.00	278.26	0.0
14,001 - 15,000	330.00	280.85	330.00	286.96	0.0
15,001 - 16,000	340.00	289.36	340.00	295.65	0.0
16,001 - 17,000	350.00	297.87	350.00	304.35	0.0
17,001 - 18,000	370.00	314.89	370.00	321.74	0.0
18,001 - 19,000	380.00	323.40	380.00	330.43	0.0
19,001 - 20,000	390.00	331.91	390.00	339.13	0.0
20,001 - 21,000	150.00	127.66	150.00	130.43	0.0
21,001 - 22,000	150.00	127.66	150.00	130.43	0.0
22,001 - 23,000	150.00	127.66	150.00	130.43	0.0
23,001 - 24,000	150.00	127.66	150.00	130.43	0.0
24,001 - 25,000	150.00	127.66	150.00	130.43	0.0
25,001 - 26,000	150.00	127.66	150.00	130.43	0.0
26,001 - 27,000	150.00	127.66	150.00	130.43	0.0
27,001 - 28,000	150.00	127.66	150.00	130.43	0.0
28,001 - 29,000	150.00	127.66	150.00	130.43	0.0

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Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
<b>Table B</b> Where the estimated cost is (£)					
29,001 - 30,000	122.79	104.50	122.79	106.77	0.0
for each additional £1,000 (or part) up to £100,000 add	2.59	2.20	2.59	2.25	0.0
100,001 - 250,000	303.73	258.49	303.73	264.11	0.0
for each additional £1,000 (or part) up to £250,000 add	1.14	0.97	1.14	0.99	0.0

For estimated costs above £250,000 or if you wish to discuss our Levels of Service please phone the Building Control Manager on 01344 351124

**Inspection Charge (Full Plans)**

<b>Table A</b> Where the estimated cost is (£)					
0 - 2000	NIL	NIL	NIL	NIL	
2,001 - 5,000	NIL	NIL	NIL	NIL	
5,001 - 6,000	NIL	NIL	NIL	NIL	
6,001 - 7,000	NIL	NIL	NIL	NIL	
7,001 - 8,000	NIL	NIL	NIL	NIL	
8,001 - 9,000	NIL	NIL	NIL	NIL	
9,001 - 10,000	NIL	NIL	NIL	NIL	
10,001 - 11,000	NIL	NIL	NIL	NIL	
11,001 - 12,000	NIL	NIL	NIL	NIL	
12,001 - 13,000	NIL	NIL	NIL	NIL	
13,001 - 14,000	NIL	NIL	NIL	NIL	
14,001 - 15,000	NIL	NIL	NIL	NIL	
15,001 - 16,000	NIL	NIL	NIL	NIL	
16,001 - 17,000	NIL	NIL	NIL	NIL	
17,001 - 18,000	NIL	NIL	NIL	NIL	
18,001 - 19,000	NIL	NIL	NIL	NIL	
19,001 - 20,000	NIL	NIL	NIL	NIL	
20,001 - 21,000	250.00	212.77	250.00	217.39	0.0
21,001 - 22,000	260.00	221.28	260.00	226.09	0.0
22,001 - 23,000	280.00	238.30	280.00	243.48	0.0
23,001 - 24,000	290.00	246.81	290.00	252.17	0.0
24,001 - 25,000	300.00	255.32	300.00	260.87	0.0
25,001 - 26,000	310.00	263.83	310.00	269.57	0.0
26,001 - 27,000	320.00	272.34	320.00	278.26	0.0
27,001 - 28,000	330.00	280.85	330.00	286.96	0.0
28,001 - 29,000	340.00	289.36	340.00	295.65	0.0

<b>Table B</b> Where the estimated cost is (£)					
29,001 - 30,000	368.36	313.50	368.36	320.31	0.0
for each additional £1,000 (or part) up to £100,000 add	7.76	6.60	7.76	6.75	0.0
100,001 - 250,000	911.21	775.50	911.21	792.36	0.0
for each additional £1,000 (or part) up to £250,000 add	3.40	2.89	3.40	2.96	0.0

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**Building Notice Charge (Building Notice)**

<b>Table A</b> Where the estimated cost is (£)					
0 - 2000	140.00	119.15	140.00	121.74	0.0
2,001 - 5,000	240.00	204.26	240.00	208.70	0.0
5,001 - 6,000	250.00	212.77	250.00	217.39	0.0
6,001 - 7,000	260.00	221.28	260.00	226.09	0.0
7,001 - 8,000	265.00	225.53	265.00	230.43	0.0
8,001 - 9,000	270.00	229.79	270.00	234.78	0.0
9,001 - 10,000	280.00	238.30	280.00	243.48	0.0
10,001 - 11,000	290.00	246.81	290.00	252.17	0.0
11,001 - 12,000	300.00	255.32	300.00	260.87	0.0
12,001 - 13,000	310.00	263.83	310.00	269.57	0.0
13,001 - 14,000	320.00	272.34	320.00	278.26	0.0
14,001 - 15,000	330.00	280.85	330.00	286.96	0.0
15,001 - 16,000	340.00	289.36	340.00	295.65	0.0
16,001 - 17,000	350.00	297.87	350.00	304.35	0.0

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Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
17,001 - 18,000	370.00	314.89	370.00	321.74	0.0
18,001 - 19,000	380.00	323.40	380.00	330.43	0.0
19,001 - 20,000	390.00	331.91	390.00	339.13	0.0
20,001 - 21,000	400.00	340.43	400.00	347.83	0.0
21,001 - 22,000	410.00	348.94	410.00	356.52	0.0
22,001 - 23,000	420.00	357.45	420.00	365.22	0.0
23,001 - 24,000	440.00	374.47	440.00	382.61	0.0
24,001 - 25,000	450.00	382.98	450.00	391.30	0.0
25,001 - 26,000	460.00	391.49	460.00	400.00	0.0
26,001 - 27,000	470.00	400.00	470.00	408.70	0.0
27,001 - 28,000	480.00	408.51	480.00	417.39	0.0
28,001 - 29,000	490.00	417.02	490.00	426.09	0.0
<b>Table B</b> Where the estimated cost is (£)					
29,001 - 30,000	491.15	418.00	491.15	427.09	0.0
for each additional £1,000 (or part) up to £100,000 add	10.34	8.80	10.34	8.99	0.0
100,001 - 250,000	1,214.95	1,034.00	1,214.95	1,056.48	0.0
for each additional £1,000 (or part) up to £250,000 add	4.54	3.86	4.54	3.95	0.0
For estimated costs above £250,000 or if you wish to discuss our Levels of Service please phone the Building Control Manager on 01344 351124					

**FULL PLAN APPLICATIONS - DWELLINGS UP TO 500M2 AND FLATS UP TO THREE STOREYS**

<b>Number of Dwellings (Plan Charge)</b>					
1	180.00	153.19	180.00	156.52	0.0
2	250.00	212.77	250.00	217.39	0.0
3	320.00	272.34	320.00	278.26	0.0
4	400.00	340.43	400.00	347.83	0.0
5	480.00	408.51	480.00	417.39	0.0
6	560.00	476.60	560.00	486.96	0.0
7	590.00	502.13	590.00	513.04	0.0
8	610.00	519.15	610.00	530.43	0.0
9	630.00	536.17	630.00	547.83	0.0
10	635.00	540.43	635.00	552.17	0.0
11	640.00	544.68	640.00	556.52	0.0
12	650.00	553.19	650.00	565.22	0.0
13	655.00	557.45	655.00	569.57	0.0
14	660.00	561.70	660.00	573.91	0.0
15	665.00	565.96	665.00	578.26	0.0
16	670.00	570.21	670.00	582.61	0.0
17	675.00	574.47	675.00	586.96	0.0
18	685.00	582.98	685.00	595.65	0.0
19	690.00	587.23	690.00	600.00	0.0
20	695.00	591.49	695.00	604.35	0.0
21	705.00	600.00	705.00	613.04	0.0
for each additional dwelling up to 30 add	12.00	10.21	12.00	10.43	0.0
31	825.00	702.13	825.00	717.39	0.0
for each additional dwelling add	6.00	5.11	6.00	5.22	0.0
<b>Number of Dwellings (Inspection Charge)</b>					
1	450.00	382.98	450.00	391.30	0.0
2	620.00	527.66	620.00	539.13	0.0
3	800.00	680.85	800.00	695.65	0.0
4	900.00	765.96	900.00	782.61	0.0
5	1,000.00	851.06	1,000.00	869.57	0.0
6	1,150.00	978.72	1,150.00	1,000.00	0.0
7	1,200.00	1,021.28	1,200.00	1,043.48	0.0
8	1,400.00	1,191.49	1,400.00	1,217.39	0.0
9	1,600.00	1,361.70	1,600.00	1,391.30	0.0
10	1,850.00	1,574.47	1,850.00	1,608.70	0.0
11	2,000.00	1,702.13	2,000.00	1,739.13	0.0
12	2,150.00	1,829.79	2,150.00	1,869.57	0.0

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13	2,350.00	2,000.00	2,350.00	2,043.48	0.0
14	2,500.00	2,127.66	2,500.00	2,173.91	0.0
15	2,650.00	2,255.32	2,650.00	2,304.35	0.0
16	2,850.00	2,425.53	2,850.00	2,478.26	0.0
17	3,000.00	2,553.19	3,000.00	2,608.70	0.0
18	3,200.00	2,723.40	3,200.00	2,782.61	0.0
19	3,300.00	2,808.51	3,300.00	2,869.57	0.0
20	3,500.00	2,978.72	3,500.00	3,043.48	0.0
21	3,550.00	3,021.28	3,550.00	3,086.96	0.0
for each additional dwelling up to 30 add	120.00	102.13	120.00	104.35	0.0
31	4,650.00	3,957.45	4,650.00	4,043.48	0.0
for each additional dwelling add	90.00	76.60	90.00	78.26	0.0

**REGULARISATION CERTIFICATES**

Type of Work					
Detached garage or car port (or both) not exceeding 40 sq m in floor area and to be used in common with an existing building and which is not an exempt building		153.19		153.19	0.0
Detached garage or car port (or both) not exceeding 40-60 sq m in floor area and to be used in common with an existing building and which is not an exempt building		306.38		306.38	0.0
Domestic extension not exceeding 10 sq m floor area		357.45		357.45	0.0
Domestic extension exceeding 10 sq m but not exceeding 40 sq m floor area		459.57		459.57	0.0
Domestic extension exceeding 40 sq m but not exceeding 60 sq m floor area		612.76		612.76	0.0
Loft conversion Any extension or alteration of a dwelling consisting of one or more rooms in a roof space providing the cost of the works is less than £26,000. If the cost of the works are over £26,000 please use table overleaf (minimum fee)		459.57		459.57	0.0
Conversion of garage (including part conversion) into habitable use		245.11		245.11	0.0
Window Replacement		71.48		71.48	0.0
<b>Estimated Cost £</b>					
0 - 2000		142.98		142.98	0.0
2,001 - 5,000		245.11		245.11	0.0
5,001 - 6,000		260.43		260.43	0.0
6,001 - 7,000		265.53		265.53	0.0
7,001 - 8,000		270.64		270.64	0.0
8,001 - 9,000		275.74		275.74	0.0
9,001 - 10,000		285.96		285.96	0.0
10,001 - 11,000		296.17		296.17	0.0
11,001 - 12,000		306.38		306.38	0.0
12,001 - 13,000		316.60		316.60	0.0
13,001 - 14,000		326.81		326.81	0.0
14,001 - 15,000		337.02		337.02	0.0
15,001 - 16,000		347.23		347.23	0.0
16,001 - 17,000		357.45		357.45	0.0
17,001 - 18,000		377.87		377.87	0.0
18,001 - 19,000		388.09		388.09	0.0
19,001 - 20,000		398.30		398.30	0.0

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20,001 - 21,000		408.51		408.51	0.0
21,001 - 22,000		418.72		418.72	0.0
22,001 - 23,000		439.15		439.15	0.0
23,001 - 24,000		449.36		449.36	0.0
24,001 - 25,000		459.57		459.57	0.0
25,001 - 26,000		469.79		469.79	0.0
26,001 - 27,000		480.00		480.00	0.0
27,001 - 28,000		490.21		490.21	0.0
28,001 - 29,000		500.43		500.43	0.0
29,001 - 30,000		501.61		501.61	0.0
30,001 - 100,000	£501.61 plus £10.56 for every £1,000 (or part thereof) exceeding £30,000				

NOTE: The following minimum charges apply:

Where an extension to a dwelling, the total floor area of which exceeds 60m<sup>2</sup>, including means access and work in connection with that extension the sum of the Regularisation charge must not be less than £660.01 net.

**Other Charges**

Hoarding / Scaffold Licences - Per Licence	40.00	50.00	40.00	50.00	0.0
Officer Letter - Confirmation to Solicitor		34.04		34.78	0.0

Service : Cemetery & Crematorium

Purpose of the Charge: To recover the costs of the service

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	934	1,016

Are concessions available? No

Link to the Council's Medium Term Objectives: To be accountable and provide excellent value for money

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**CEMETERY & CREMATORIUM**

**A CEMETERY & CREMATORIUM**

**PURPOSE OF CHARGE: to recover costs.**

**CEMETERY**

For the interment of the body of:					
a person aged 16 years or over		616.00		680.00	10.4
a child 3 years to 16 years		100.00		100.00	0.0
a stillborn child, foetus or child under 3 years		60.00		60.00	0.0
a child or person in a grave in respect of which an exclusive right of burial has been granted of a greater depth than 4 feet, the charge for every additional two feet will be		200.00		210.00	5.0
For the interment of a cremation urn or casket		240.00		270.00	12.5
Additional charge for casket shaped grave for a child or person aged 3 years or over		210.00		225.00	7.1

The whole of the foregoing fees and charges will be doubled in the case of any person who, at the time of death, was not a Bracknell Forest Borough Council Tax payer or inhabitant of the area administered by Bracknell Forest Borough Council or in the case of a stillborn child of which,

at the time of death neither of the parents was a Bracknell Forest Borough Council Tax payer or inhabitant or who had not resided at any time within the Borough during the 12 months preceding his or her death.

In the event of the body of child being buried in the same coffin as the body of its parents, no fees shall be payable in respect of the burial of that

For the exclusive right of burial for a period of 75 years including the preparation of the deed of grant		680.00		750.00	10.3
To purchase a grave in reserve for a period of 10 years, with the right to renew for a further period		680.00		750.00	10.3

The whole of the foregoing fees and charges will be doubled in the case of any person who, at the time of death, was not a Bracknell Forest Borough Council Tax payer or inhabitant of the area administered by Bracknell Forest Borough Council or in the case of a stillborn child of which, at the time of death neither of the parents was a Bracknell Forest Borough Council Tax payer or inhabitant or who had not resided at any time within the Borough during the 12 months preceding his or her death.

In the event of the body of child being buried in the same coffin as the body of its parents, no fees shall be payable in respect of the burial of that child.

Right to erect memorial tablet 24" by 12" with one name on inscription		115.50		125.00	8.2
Additional inscription of each name		47.25		50.00	5.8
Transfer of grant of exclusive right of burial		66.15		70.00	5.8
Indemnity loss of grant of exclusive right of burial		26.25		30.00	14.3
Exhumation of a stillborn child up to 3 years or of a child or person over 3 years or of cremated remains at 4 feet		POA		POA	



**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT**  
**2009/10 PROPOSED FEES & CHARGES**

Appendix A

Service : **Cemetry & Crematorium**

**Purpose of the Charge: To recover the costs of the service**

	<b>2008/09 Budget</b>	<b>Proposed 2009/10 Budget</b>
	<b>£'000</b>	<b>£'000</b>
<b>Income the proposed fees will generate:</b>	<b>934</b>	<b>1,016</b>

**Are concessions available? No**

**Link to the Council's Medium Tem Objectives: To be accountable and provide excellent value for money**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
<b>CREMATORIUM</b>					
For the cremation of the body of:					
a person aged 16 years or over 0900-1030		450.00		515.00	14.4
a person aged 16 years or over 1100-1530		495.00		560.00	13.1
Organist Fee		28.00		30.00	7.1
a stillborn child, foetus or child under 16 years		0.00		0.00	
Body parts		122.00		130.00	6.6
Cremation fee includes Medical Referee fee, use of chapel etc., provision of music whether organ or recorded, disposal of cremated remains in the Gardens of Remembrance and provision of polytainer for cremated remains.					
In the event of the body of child being cremated in the same coffin as the body of its parents, no fees shall be payable in respect of the burial of that child.					
Cremation Urns		84.00		90.00	7.1
Package and dispatch to an address in the UK by Securicor		86.10		95.00	10.3
Use of Chapel only for memorial service includes organ or recorded music		189.00		200.00	5.8
Service of double or additional length, including organ or recorded music, per half hour in addition to usual cremation or interment fee		189.00		200.00	5.8
For disposal of cremated remains when cremation has taken place elsewhere		126.00		135.00	7.1
Retention of cremated remains on temporary deposit per month after first month for a maximum of three months		50.40		53.00	5.2
Certified extract from the Register of Cremation		47.25		50.00	5.8
The charges for funerals are increased by 50% on a Saturday and 100% on a Sunday.					
<b>Memorial Fees</b>					
<b>Entries in The Book of Remembrance</b>					
2 line entry	63.00	53.62	68.00	59.13	7.9
5 line entry	93.00	79.15	100.00	86.96	7.5
8 line entry	114.00	97.02	120.00	104.35	5.3
5 line entry with floral emblem	147.00	125.11	160.00	139.13	8.8
8 line entry with floral emblem	158.00	134.47	170.00	147.83	7.6
5 line entry with badge, bird, crest or shield	168.00	142.98	180.00	156.52	7.1
8 line entry with badge, bird, crest or shield	195.00	165.96	210.00	182.61	7.7
8 line entry with coat of arms	202.00	171.91	220.00	191.30	8.9
<b>Copy of an entry from The Book of Remembrance in a folded</b>					
2 line entry	50.00	42.55	55.00	47.83	10.0
5 line entry	63.00	53.62	68.00	59.13	7.9
8 line entry	69.00	58.72	74.00	64.35	7.2
5 line entry with floral emblem	130.00	110.64	138.00	120.00	6.2
8 line entry with floral emblem	134.00	114.04	142.00	123.48	6.0
5 line entry with badge, bird, crest or shield	141.00	120.00	150.00	130.43	6.4
8 line entry with badge, bird, crest or shield	152.00	129.36	160.00	139.13	5.3
8 line entry with coat of arms	168.00	142.98	180.00	156.52	7.1
<b>Memorial Leather Panel</b>					
Prepare and display for a 10 year period	252.00	214.47	270.00	234.78	7.1
Renewal of period of display for a further 10 years	116.00	98.72	116.00	100.87	0.0
Replacement of memorial leather panel	138.00	117.45	145.00	126.09	5.1
Refurbished panel	37.00	31.49	40.00	34.78	8.1
<b>Babies' Garden of remembrance Plaque</b>					
Prepare and display for a 10 year period	252.00	214.47	270.00	234.78	7.1
Renewal for further 10 years	116.00	98.72	116.00	100.87	0.0

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES

Appendix A

Service : Cemetry & Crematorium

**Purpose of the Charge: To recover the costs of the service**

	2008/09 Budget	Proposed 2009/10 Budget
	£'000	£'000
<b>Income the proposed fees will generate:</b>	<b>934</b>	<b>1,016</b>

**Are concessions available? No**

**Link to the Council's Medium Tem Objectives: To be accountable and provide excellent value for money**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
<b>Roses</b>					
Rose standard with plaque for a 10 year period	325.50	277.02	340.00	295.65	4.5
Renewal of standard rose for a further 10 years	173.00	147.23	173.00	150.43	0.0
Rose bush with plaque for a period of 10 years	284.00	241.70	300.00	260.87	5.6
Renewal of bush rose for a further 10 years	132.00	112.34	132.00	114.78	0.0
Additional plaque on existing rose standard/bush	152.00	129.36	152.00	132.17	0.0
Cast bronze plaque	75.00	63.83	80.00	69.57	6.7
<b>Memorial Garden Seats</b>					
A commemorative bench with plaque for a 10 year period	870.00	740.43	950.00	826.09	9.2
Replacement plaque for memorial garden seat	190.00	161.70	190.00	165.22	0.0
Renewal of commemorative bench with plaque for a further 10 year period	440.00	374.47	475.00	413.04	8.0
Cast bronze plaque	80.00	68.09	90.00	78.26	12.5
<b>Cremated Remains Desk Tablet (with flower holder)</b>					
Additional inscription per line (maximum of 3)	130.00	110.64	140.00	121.74	7.7
Second and final interment (includes inscription)	360.00	306.38	380.00	330.43	5.6
<b>Granite 2000</b>					
Prepare and display a blue pearl tablet with three lines on inscription for a ten year period	400.00	340.43	420.00	365.22	5.0
Prepare and display a blue pearl tablet with three lines on inscription for a twenty year period	715.00	608.51	750.00	652.17	4.9
Additional lines (max three)	21.00	17.87	22.00	19.13	4.8
<b>Memorial Vase</b>					
Prepare and display for 10 year period	399.00	339.57	420.00	365.22	5.3
Prepare and display for 20 year period	714.00	607.66	750.00	652.17	5.0
Replacement plaque (including inscription)	189.00	160.85	200.00	173.91	5.8
<b>Sanctum 2000® Cremated Remains (with flower holder)</b>					
Prepare and display for 10 year period, an inscribed table for two sets of remains including 4 lines of inscription	900.00	765.96	950.00	826.09	5.6
Prepare and display for 20 year period, an inscribed table for two sets of remains including 4 lines of inscription	1,199.00	1,020.43	1,260.00	1,095.65	5.1
Prepare and display for 30 year period, an inscribed table for two sets of remains including 4 lines of inscription	1,467.00	1,248.51	1,550.00	1,347.83	5.7
Prepare and display for 50 year period, an inscribed table for two sets of remains including 4 lines of inscription	1,940.00	1,651.06	2,100.00	1,826.09	8.2
Renewal for a further ten year period	150.00	127.66	150.00	130.43	0.0
Additional inscription per letter	7.00	5.96	10.00	8.70	42.9
Second & final interment (not including inscription)	200.00	170.21	210.00	182.61	5.0

Service : Transport Development

Purpose of the Charge: To contribute to the cost of the services

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	57	60

Are concessions available? No

Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
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**HIGHWAY ENQUIRIES**

Standard rate per hour - minimum charge		75.00		75.00	0.0
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**RECHARGEABLE WORKS**

All works and staff costs, including accident damage, to be recharged at actual cost plus 15% administration - minimum charge					
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**HIGHWAY ADOPTIONS**

Developer's Guide		30.00		30.00	0.0
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**Road Adoptions**

Deposit/minimum fee		1,050.00		1,500.00	42.9
Surety deposit (cash element of total surety value)		2,100.00		3,000.00	42.9
Formal declarations (outside section 38)		1,050.00		1,000.00	-4.8
Re-inspection rate per hour - minimum charge		70.00		75.00	7.1

**Section 38/Section 278 fees**

Schemes up to £15,000 - minimum charge				1,500.00	
Schemes over £15,000				10% of value	

**Commutated sums in respect of additional highway maintenance costs**

The Council will require a payment for the commuted annual maintenance costs of new work carried out under agreements made under S278 of the 1980 Highways Act, and also S38 of the 1980 Highways Act where the costs of maintenance are estimated to be higher than those of the standard requirements for infrastructure and street furniture of the Highway Authority. Arrangements for such payments in respect for work to be carried out under S38 will be allowed for by clauses included in the Agreement under S106 of the 1990 Town and 1990 Country Planning Act. The payment will be specific to each agreement, and will cover maintenance cost for a period of up to 30 years calculated at the date of the agreement.

**TRAFFIC SURVEY DATA**

Junction turning counts - Per junction	450.00	382.98	475.00	413.04	5.6
Traffic count information	125.00	106.38	140.00	121.74	12.0
Zonal information, such as population, employment, car availability etc. Per zone, up to a max. of 50 locations, above which an additional daily time charge will be incurred.			500.00	434.78	
Select link information to show indicative origin-destination movements of traffic on a specific link - Per request			250.00	217.39	
Provision of cordon model for one forecast year - Per peak			5,000.00	4,347.83	
Other data requests will be assessed on their merits and charged at the discretion of the Council					
<b>Developers Charges</b>					
Testing of developments for mitigation purposes - It is assumed that for simple developments where modelling work can be completed on a day rate - Per day			1,000.00	869.57	
For larger developments where phasing and mitigation impacts have also to be assessed a bespoke fee will need to be estimated and agreed between all parties.					

**CONCESSIONARY FARES**

Replacement Pass		10.00		10.00	0.0
New annual Senior Citizen Railcard (with any increases made by by SWT during the year to be passed on)		5.90		6.00	1.7
Renewal of Disabled Person's Railcard		3.80		3.70	-2.6

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Appendix A

Service : On / Off Street Parking

**Purpose of the Charge: To recover the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
<b>Income the proposed fees will generate:</b>	<b>1,466</b>	<b>1,539</b>

**Are concessions available? There is a 50% discount on season tickets for the High Street multi storey car park for electric cars**

**Link to the Council's Medium Tem Objectives: To promote sustainable housing and infrastructure development**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**CAR PARKING**

**Multi Storey Car Parks**  
Charging period.....7.30am to 7.30pm Mon, Tues, Wed and Sat  
7.30am to 8.00pm Thurs and Fri

**SEASON TICKETS**

High Street mscp					
5 day annual	1,020.00	868.09	1,070.00	930.43	4.9
5 day quarterly	340.00	289.36	360.00	313.04	5.9
6 day annual	1,100.00	936.17	1,160.00	1,008.70	5.5
6 day quarterly	365.00	310.64	385.00	334.78	5.5
High Street mscp 50% Discount for Electric Cars					
Charles Square mscp					
5 day annual	995.00	846.81	1,070.00	930.43	7.5
5 day quarterly	335.00	285.11	360.00	313.04	7.5
6 day annual	1,065.00	906.38	1,160.00	1,008.70	8.9
6 day quarterly	355.00	302.13	385.00	334.78	8.5
Replacement season ticket	32.00	27.23	32.00	27.83	0.0
Lorry Park					
Pre-paid Tickets 6 months	267.75	227.87	280.00	243.48	4.6
Pre-paid Tickets 12 months	504.00	428.94	530.00	460.87	5.2

**DAILY CHARGES-Multi-Storey**

Charles Square and High Street mscps (mon-sat inclusive)					
0-1hr	0.50	0.43	0.60	0.52	20.0
1-2hrs	0.80	0.68	1.00	0.87	25.0
2-3hrs	1.00	0.85	1.20	1.04	20.0
3-4hrs	1.80	1.53	1.80	1.57	0.0
4-5hrs	3.00	2.55	3.00	2.61	0.0
5-6hrs	4.00	3.40	3.50	3.04	-12.5
6-7hrs	4.20	3.57	4.00	3.48	-4.8
7-8hrs	4.40	3.74	4.50	3.91	2.3
over 8 hrs	6.50	5.53	6.50	5.65	0.0
Lost ticket	6.50	5.11	6.50	5.65	0.0
High Street car park - Saturday 0-3hrs	1.00	0.85	1.00	0.87	0.0
High Street car park - Saturday Over 3hrs	0.00	0.00	3.00	2.61	
High Street car park - Saturday 3-5hrs	2.50	2.13			
High Street car park - Saturday Over 5hrs	3.50	2.98			
Lost ticket	3.50	2.98	3.00	2.61	-14.3

**DAILY CHARGES Pay & Display**

Albert Road car park-mon-sat inclusive					
0-2hrs	0.50	0.43	0.60	0.52	20.0
2-3hrs	1.00	0.85			
3-4hrs	1.20	1.02			
2-4hrs			1.00	0.87	
4-5hrs	2.70	2.30	2.85	2.48	5.6
5-6hrs	3.00	2.55	3.15	2.74	5.0
4-6hrs			2.00	1.74	
6-7hrs	3.20	2.72			
7-8hrs	3.20	2.72			
6-8hrs			2.50	2.17	
over 8 hrs	4.30	3.66	3.00	2.61	-30.2

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES

Appendix A

Service : On / Off Street Parking

Purpose of the Charge: To recover the costs of the service

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	1,466	1,539

Are concessions available? There is a 50% discount on season tickets for the High Street multi storey

Link to the Council's Medium Tem Objectives: To promote sustainable housing and infrastructure development

Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
Old Manor car park (mon-sat inclusive) 0-40 mins	0.50	0.43	0.50	0.43	0.0
Charles Square Behind the Banks, Top of High Street 0-40 mins	0.50	0.43	0.50	0.43	0.0
Easthampstead House (sat only) 0-2hrs	0.50	0.43	0.60	0.52	20.0
2-4hrs	1.00	0.85	1.00	0.87	0.0
<b>LORRY PARK (mon-fri)</b>					
0-2hrs	0.50	0.43	0.60	0.52	20.0
0-24hrs	2.00	1.70	3.00	2.61	50.0
<b>Penalty Charge Notices ( Car Parks &amp; Lorry Park)</b>					
Charge		60.00		70.00	16.7
Charge if paid within 14 days		30.00		35.00	16.7
<b>Penalty Charge Notices ( On-Street)</b>					
Charge		60.00		50.00	-16.7
Charge if paid within 14 days		30.00		25.00	-16.7
<b>Parking place Suspension(On-Street)</b>					
Charge per Suspension		150.00		150.00	0.0
<b>Parking place Dispensation Permit (On-Street)</b>					
Charge per vehicle		50.00		50.00	0.0
Visitor Passes	6.50	5.53	6.50	5.65	0.0
Administration per 200 visitors passes	32.00	27.23	32.00	27.83	0.0
Service Yard 'E' permits	298.00	253.62	315.00	273.91	5.7
Season Tickets sold on a non-refundable basis Lost ticket charge multi-storey car parks is the all day charge All car parks are free on Sundays and Bank Holidays					

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES

Appendix A

Service : Environmental Health

Purpose of the Charge: To contribute to the costs of the service

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	72	76

Are concessions available? Drainage/Pest Control - there is a 50% discount where the principal occupant is in receipt of an income related benefit.

Link to the Council's Medium Term Objectives: Keep Bracknell Forest clean and green

Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
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**DOG CONTROL**

PURPOSE OF CHARGE: includes prescribed fee, transportation and officer costs.

<b>Return of Stray Dog</b>					
Prescribed fee		25.00		25.00	0.0
Daily kennel fees plus any vet fees		At cost		At cost	
Transportation/Officer costs		47.65		50.05	5.0
Dog Fouling fixed penalty charge		50.00		50.00	0.0

**PEST CONTROL (call out and/or treatment charges)**

PURPOSE OF CHARGE: contribution towards overall costs.

**Rats (per visit, minimum of 2 visits)**

Call out and/or treatment	20.25	17.23	21.00	18.26	3.7
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<b>Mice</b>					
Call out and/or treatment	50.70	43.15	53.00	46.09	4.5

<b>Wasps (first nest)</b>					
Call out and/or treatment	41.35	35.19	43.00	37.39	4.0

<b>Wasps (subsequent nest treated during same visit)</b>					
Treatment	14.60	12.43	15.00	13.04	2.7

<b>Other Pests(Ants, human fleas, body lice and bed bugs)</b>					
Call out and/or treatment	53.65	45.66	56.00	48.70	4.4

<b>Pest treatment in commercial premises</b>		At cost		At cost	
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The fees for pest control are collected before the officer provides any treatment or precautionary advice. All pest control fees are increased by 50% where a call is outside normal working hours and by 100% where the visit is deemed necessary on weekends or recognised public holidays.

Costs may be waived where pest control is carried out in the interest of public health.

The pest control fees are discounted by 50% where the principal occupant is in receipt of an income related benefit, ie housing benefit, council tax benefit

**ABANDONED VEHICLES**

Removal (prescribed fee)		105.00		Set by regulation	
Daily storage (prescribed fee)		12.00		Set by regulation	
Enforcement disposal costs (prescribed fee)		50.00		Set by regulation	
Enforcement invoice costs		61.35		64.40	5.0

**DRAINS, SEWERS AND CESSPOOLS**

<b>Private blocked drain</b>					
Mon-Fri 8am - 5pm	143.00	121.70	150.00	130.43	4.9
Mon-Fri 5.00pm - 8am and Sat	203.00	172.77	213.00	185.22	4.9
Abortive call charge	84.00	71.49	88.00	76.52	4.8

<b>Cesspools</b>					
Emptying	As per schedule of rates	As per schedule of rates	As per schedule of rates	As per schedule of rates	
Emergency Emptying	As per schedule of rates	As per schedule of rates	As per schedule of rates	At cost	4.9
Emergency Call Out Charge	87.00	74.04	91.00	79.13	4.6
Invoice charges (where requested)	30.00	25.53	31.00	26.96	3.3

The fees for drainage are discounted; by 50% where the principal occupant is in receipt of an income related benefit, i.e. Housing benefit, council tax benefit or income support, pension creditor similar Government income support. Subject to officer discretion to waive in the interests of public health.

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Appendix A

Service : Environmental Health

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
<b>Income the proposed fees will generate:</b>	72	76

**Are concessions available? Drainage/Pest Control - there is a 50% discount where the principal occupant is in**

**Link to the Council's Medium Tem Objectives: Keep Bracknell Forest clean and green**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**Miscellaneous**

Individual copy from Food Register		18.00		18.90	5.0
Complete copy of Food Register(reflects commercial value)		300.00		315.00	5.0
Health Certificate		14.00		14.70	5.0
Statement of Facts		203.00		213.15	5.0
Immigration reports for Home Office		112.00		117.60	5.0
Certificate for surrender of unsound food (per hour) plus disposal costs		78.70		82.65	5.0

**Licence to Sell Game: Annual Licence**

Annual Subsistence Charge					
i) To kill game valid for one year ending on 31 July		6.30		Set by regulation	
ii) To kill game valid for nine months 1 November to 31 July		4.20		Set by regulation	
iii) To kill game valid for fourteen consecutive days		2.10		Set by regulation	
iv) To deal in game valid until the next following 1 July		4.20		Set by regulation	
v) Gamekeepers licence valid until the next following 31 July		4.20		Set by regulation	

**ENVIRONMENTAL PROTECTION ACT, PRESCRIBED FEES**

The following fees and charges in respect of Prescribed Processes became effective from 1 April 2003. Please contact Environment for information in respect of fees and charges where an operator is applying for, or holds multiple authorisations for the carrying on of a crushing and/or screening process by means of mobile plant.

**LAPC Fees and Charges**

**Application Fee**

Standard Process		1,440.00		Set by regulation	
Service Stations / Dry Cleaners		134.00		Set by regulation	
Waste oil burning appliances under 0.4MWth		134.00		Set by regulation	
Mobile Screening and Crushing Plant		1,440.00		Set by regulation	
For the third to seventh applications		860.00		Set by regulation	
For the eighth and subsequent applications		436.00		Set by regulation	

**Substantial Changes (Sections 10 and 11 of the Act)**

Standard Process		917.00		Set by regulation	
Service Stations		89.00		Set by regulation	
Waste Oil Burners under 0.4MW		89.00		Set by regulation	
Dry Cleaners		89.00		Set by regulation	
Change due to implement an upgrading plan		134.00		Set by regulation	

**Annual Subsistence Charge**

Standard Process LOW		671.00		Set by regulation	
Standard Process MEDIUM		1,008.00		Set by regulation	
Standard Process HIGH		1,503.00		Set by regulation	
Service Stations / Dry Cleaners		136.00		Set by regulation	
Waste Oil Burners under 0.4MW		136.00		Set by regulation	
Odourising of natural gas		331.00		Set by regulation	
Mobile Screening and Crushing Plant		897.00		Set by regulation	
For the third to seventh applications		533.00		Set by regulation	
For the eighth and subsequent applications		271.00		Set by regulation	

Substance charges can be paid in four equal quarterly instalments, where payment is made quarterly there is an additional annual amount payable of £33

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT**  
**2009/10 PROPOSED FEES & CHARGES**

Appendix A

Service : Environmental Health

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
<b>Income the proposed fees will generate:</b>	72	76

**Are concessions available? Drainage/Pest Control - there is a 50% discount where the principal occupant is in receipt of an income related benefit.**

**Link to the Council's Medium Term Objectives: Keep Bracknell Forest clean and green**

Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
<b>Transfer and Surrender</b>					
Transfer		147.00		Set by regulation	
Partial Transfer		435.00		Set by regulation	
Surrender		0.00		Set by regulation	
Transfer : Service Stations, Waste Oil Burners under 0.4 MW and Dry Cleaners		14.00		Set by regulation	
Partial Transfer : Service Stations, Waste Oil Burners under 0.4 MW and Dry Cleaners		41.00		Set by regulation	

**PRIVATE SECTOR HOUSING ENFORCEMENT ACTION**

Housing enforcement charge - where appropriate and upto 5 Year HMO licence - upto 5 bedrooms		315.00		330.00	4.8
Additional fee per extra bedroom		50.00		52.00	4.0
A reduction where the landlord is accredited		50.00		52.00	4.0
A reduction where the landlord is applying for more than one licence		50.00		52.00	4.0
Request for additional information by letter		53.00		56.00	5.7

**TRAINING**

**PURPOSE OF CHARGE: to recover costs.**

**Food Hygiene/Health and Safety Courses (per person)**

Basic course	65.30	55.57	68.55	59.61	5.0
Delegates from business outside the Borough	72.00	61.28	75.60	65.74	5.0
Resit fee	30.00	25.53	31.50	27.39	5.0
Replacement certificates	20.00	17.02	21.00	18.26	5.0
One-off specialist courses/seminars	At cost	At cost	At cost	At cost	

**CONTAMINATED LAND ENQUIRY FEES**

<b>Initial Enquiry</b>					
Domestic:					
Telephone based enquiry (requiring telephone call back)		23.00		24.15	5.0
Letter/fax enquiry (requiring letter/fax back)		35.00		36.75	5.0
Commercial:					
Telephone based enquiry (requiring telephone call back)		46.00		48.30	5.0
Letter/fax enquiry (requiring letter/fax back)		58.00		60.90	5.0
<b>Further Information</b>					
Domestic:					
Additional telephone call		6.00		6.30	5.0
Additional letter/fax		12.00		12.60	5.0
Commercial:					
Additional telephone call		17.00		17.85	5.0
Additional letter/fax		23.00		24.15	5.0

**HIGH HEDGE ENQUIRIES**

Initial Investigation		157.50		165.00	4.8
Full Investigation (Additional payment to complete investigation)		472.50		500.00	5.8



**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Appendix A

Service : Environmental Health

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	72	76

**Are concessions available? Drainage/Pest Control - there is a 50% discount where the principal occupant is in**

**Link to the Council's Medium Tem Objectives: Keep Bracknell Forest clean and green**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**CLEAN NEIGHBOURHOOD AND ENVIRONMENT ACT**

Selling Vehicles on Road - Reduced to £60 if paid within 7 working days		100.00		105.00	5.0
Repairing Vehicles on Road - reduced to £60 if paid within 7 working days		100.00		105.00	5.0
Graffiti and fly tipping - reduced to £50 if paid within 7 working days		80.00		84.00	5.0
Street litter notices and litter clearing notices - reduced to 360 if paid within 7 working days		80.00		84.00	5.0
Unauthorised distribution of literature on designated land - reduced to £50 if paid within 7 working days		80.00		84.00	5.0
Failure to produce a waste transfer note - reduced to £180 if paid within 7 working days		300.00		315.00	5.0
Wastre receptacles - reduced to £60 if paid within 7 working days		110.00		115.50	5.0
Failure to produce a waste carrier documentation - reduced to £180 if paid within 7 working days		300.00		315.00	5.0
Offence of Dropping Litter - reduced to £50 if paid within 7 working days		80.00		84.00	5.0

**ENVIRONMENTAL INFORMATION**

**The Environmental Regulations 2004**

Environmental Information Enquiries		Set corporately		Set corporately	
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**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Service : Waste Management

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	72	75

**Are concessions available? Bulky Household Refuse - There is a 50% discount where the principal occupant is in receipt of an income related benefit.**

**Link to the Council's Medium Term Objectives: Keep Bracknell Forest clean and green**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
<b>A SPECIAL REFUSE COLLECTION SERVICE OF BULKY ITEMS</b>					
<b>PURPOSE OF CHARGE: to recover costs.</b>					
Bulky household refuse (excluding DIY material) Up to 3 items excluding a freezer/fridge	32.00	27.23	33.60	29.22	5.0
Between 4 and 7 items (minimum charge 1 hour)	42.00	35.74	44.10	38.35	5.0
Garden waste bins		30.00		30.00	0.0
Garden waste sacks		0.30		0.30	0.0
The waste collection charges for bulky collections are discounted by 50% where the principal occupant is in receipt of an income related benefit, i.e. housing benefit, council tax benefit or income support, pension credit or similar Government income support. Subject to discretion to waive or reduce where hardship is evidenced.					
Replacement of Wheeled bin - admin charge	15.75	13.40	20.00	17.39	27.0
Residents request to return and empty bin not presented for collection			20.00	17.39	
Additional Wheeled Bin, under certain circumstances - Charge per annum			30.00	26.09	

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Service : Local Land Charges

**Purpose of the Charge: To recover the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
<b>Income the proposed fees will generate:</b>	319	199

**Are concessions available? No**

**Link to the Council's Medium Term Objectives: To be accountable and provide excellent value for money**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
<b>LOCAL LAND CHARGES</b>					
Fees for official search of Register and Standard Enquiries					
Domestic		130.00		130.00	0.0
Non Domestic		150.00		150.00	0.0
Additional Parcel (eg Garage)					
Garage		13.00		Set by Statute	
Non Garage		25.00		Set by Statute	
Optional Enquiries (each enquiry)		10.00		10.50	5.0
Added Enquiries (each enquiry)		20.00		21.00	5.0
Personal Search		11.00		Set by Statute	
Personal Search (to include copies of the register)		16.00		16.80	5.0
Cancellation Administration Fee		35.00		36.75	5.0
Commons Registration Searches		10.00		10.50	5.0

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES

Appendix A

Service : Development Control

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
<b>Income the proposed fees will generate:</b>	525	551

**Are concessions available? No**

**Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**PLANNING APPLICATIONS**

**Outline Application**

All types (except B1,B4,B6,D1 and D2)

Site area is:					
(a) Not more than 2.5 hectares (each 0.1 ha (or part) of site area)	Maximum		6,625.00		Set by regulation
	Charge per Unit		265.00		Set by regulation
(b) More than 2.5 hectares (£6,625+) (each 0.1 ha (or part) of site area)	Maximum		25,000.00		Set by regulation
	Charge per Unit		80.00		Set by regulation

**Full Application**

1. Alteration or extension of, or within the curtilage of an existing dwelling unit including the erection of boundary enclosures and buildings for purposes ancillary to the enjoyment of the dwelling as such

One dwelling unit	Maximum		135.00		Set by regulation
	Charge per Unit		135.00		Set by regulation
Two or more dwelling units	Maximum		265.00		Set by regulation
	Charge per Unit		265.00		Set by regulation

2. Erection of new dwelling units

(a) 50 dwellings or less (each dwelling)	Maximum		13,250.00		Set by regulation
	Charge per Unit		265.00		Set by regulation
(b) More than 50 dwellings (£13,250+) (each dwelling)	Maximum		50,000.00		Set by regulation
	Charge per Unit		80.00		Set by regulation

3. Development (other than dwelling units, agricultural buildings, or glasshouses, or buildings in the nature of plant or machinery) where the floor space created is:

a) Nil or not more than 40 sq metres (each application)	Maximum		135.00		Set by regulation
	Charge per Unit		135.00		Set by regulation
b) 40 sq metres to 75 sq metres (each application)	Maximum		265.00		Set by regulation
	Charge per Unit		265.00		Set by regulation
c) 75 sq metres to 3,750 sq metres (each 75 sq m or part)	Maximum		13,250.00		Set by regulation
	Charge per Unit		265.00		Set by regulation
d) More than 3750 sq m (£13,250+) (each 75 sq m or part)	Maximum		50,000.00		Set by regulation
	Charge per Unit		80.00		Set by regulation

4. Erection, alteration or replacement of plant or machinery

(a) Up to 5 hectares; (each 0.1 ha (or part) of site area)	Maximum		13,250.00		Set by regulation
	Charge per unit		265.00		Set by regulation
(b) More than 5 hectares (£13,250+) (each 0.1 ha (or part) of site area)	Maximum		50,000.00		Set by regulation
	Charge per Unit		80.00		Set by regulation

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Service : Development Control

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	525	551

**Are concessions available? No**

**Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
<b>5. Agricultural buildings (excluding glasshouses)</b>					
a) Up to 465 sq metres (each application)	Maximum		50.00		Set by regulation
	Charge per Unit		50.00		Set by regulation
b) 465 sq metres to 540 sq metres (first 540 sq m)	Maximum		265.00		Set by regulation
	Charge per Unit		265.00		Set by regulation
c) 540 sq metres to 4215 sq m (each 75 sq m of excess (or part))	Maximum		13,250.00		Set by regulation
	Charge per Unit		265.00		Set by regulation
d) More than 4215 sq m (£13,250+) (each 75 sq m of excess (or part))	Maximum		50,000.00		Set by regulation
	Charge per Unit		80.00		Set by regulation
<b>6. Glasshouses on land used for the purpose of agriculture (75% external area must be glass or translucent material), full or outline</b>					
a) Up to 465 sq metres (floor area of building proposed)	Maximum		50.00		Set by regulation
	Charge per Unit		50.00		Set by regulation
a) More than 465 sq metres (floor area of building proposed)	Maximum		1,495.00		Set by regulation
	Charge per Unit		1,495.00		Set by regulation
<b>Approval of Reserved Matters</b>					
All types of development are now charged at the rate appropriate for a full application for that development until scale maximum has been reached. After that each submission is liable to a flat rate fee of £265.00	Maximum		50,000.00		Set by regulation
	Charge per Unit		265.00		Set by regulation
(cat B3, B5) (If non residential, amount of floor space)	Maximum		50,000.00		Set by regulation
	Charge per Unit		Various		Set by regulation
(cat B6) (If non residential, amount of floor space)	Maximum		1,235.00		Set by regulation
	Charge per Unit		Various		Set by regulation
<b>Operations, Etc other than Building Works</b>					
1. Construction of car parks, service roads or other means of access incidental to the existing use of the land in a single undertaking (each application)	Maximum		135.00		Set by regulation
	Charge per Unit		135.00		Set by regulation

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Appendix A

Service : Development Control

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
<b>Income the proposed fees will generate:</b>	525	551

**Are concessions available? No**

**Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development**

Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
2. Winning or working of minerals					
(a) Up to 15 hectares each 0.1 ha (or part)	Maximum	20,250.00		Set by regulation	
	Charge per Unit	135.00		Set by regulation	
(b) More than 15 hectares (£20,250+) each 0.1 ha (or part)	Maximum	50,000.00		Set by regulation	
	Charge per Unit	80.00		Set by regulation	
3. Operations connected with exploratory drilling for oil or natural gas					
(a) Up to 7.5 hectares each 0.1 ha (or part)	Maximum	19,875.00		Set by regulation	
	Charge per Unit	265.00		Set by regulation	
(b) More than 7.5 hectares (£19,875.00+) each 0.1 ha (or part)	Maximum	50,000.00		Set by regulation	
	Charge per Unit	80.00		Set by regulation	
4. Any other operations not covered by A,B,C,D1 to D3 each 0.1 hectare (or part)	Maximum	1,350.00		Set by regulation	
	Charge per Unit	135.00		Set by regulation	
5. Application to determine whether prior approval required for development under Parts 6,7,24 or 31 of Schedule 2 of General Permitted Development Order (each application)	Maximum	50.00		Set by regulation	
	Charge per Unit	50.00		Set by regulation	
<b>Uses of Land</b>					
1. Change of use of a building to use as one or more dwelling units					
(a) Up to 50 dwellings (each additional dwelling unit)	Maximum	13,250.00		Set by regulation	
	Charge per Unit	265.00		Set by regulation	
(b) More than 50 dwellings (£13,250+) (each additional dwelling unit)	Maximum	50,000.00		Set by regulation	
	Charge per Unit	80.00		Set by regulation	
2. Material change of use of land or buildings (including the siting of a caravan/mobile home for residential purposes) (each application)	Maximum	265.00		Set by regulation	
	Charge per Unit	265.00		Set by regulation	

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES

Appendix A

Service : Development Control

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
<b>Income the proposed fees will generate:</b>	525	551

**Are concessions available? No**

**Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development**

Description		Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
		£.p	£.p	£.p	£.p	%
3. Continuance of use of a building or land or retention of a building or works or land without compliance with previous condition (section 73 application). This includes renewals of temporary permission where the time limit for beginning the development has not expired and the development has not begun (each application)	Maximum		135.00		Set by regulation	
	Charge per Unit		135.00		Set by regulation	
4. Use of land for the disposal of refuse or waste or storage of minerals in the open						
(a) Up to 15 hectares each 0.1 hectare (or part)	Maximum		20,250.00		Set by regulation	
	Charge per Unit		135.00		Set by regulation	
(b) More than 15 hectares (£20,250+) each 0.1 hectare (or part)	Maximum		50,000.00		Set by regulation	
	Charge per Unit		80.00		Set by regulation	
5. Application for the use of land as playing field or operation ancillary to that use (except erecting buildings) by, or on behalf of, a club, society or other organisation not established for making a profit and whose objectives include the provision of facilities for sport or recreation (each application)	Maximum		265.00		Set by regulation	
	Charge per Unit		265.00		Set by regulation	

**Pre Application Enquiry Fees**

<b>Householder</b>						
Initial fee		20.00	17.02	25.00	21.74	25.0
<b>Residential Development</b>						
Initial fee (per site)						
1-5 homes		210.00	178.72	250.00	217.39	19.0
6-10 homes		300.00	255.32	350.00	304.35	16.7
11-50 homes		500.00	425.53	550.00	478.26	10.0
50 + homes		1,000.00	851.06	1,250.00	1,086.96	25.0
<b>Commercial Property Development</b>						
Initial fee (per site)						
1-1,000 sq m		250.00	212.77	350.00	304.35	40.0
1,001-10,000 sq m		500.00	425.53	550.00	478.26	10.0
Over 10,000 sq m (1Ha)		1,000.00	851.06	1,250.00	1,086.96	25.0
<b>Additional Charges</b>						
Officer recharge rate per officer in attendance at a meeting		75.00	63.83	80.00	69.57	6.7
Traffic model		At cost		At cost		
Minor Amendment Requests		50.00	42.55	55.00	47.83	10.0

**Other Charges**

Research Enquiries - Per Hour		75.00	63.83	75.00	65.22	0.0
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**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Appendix A

Service : Highways

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
<b>Income the proposed fees will generate:</b>	43	45

**Are concessions available? No**

**Link to the Council's Medium Tem Objectives: To promote sustainable housing and infrastructure development**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

<b>Vehicle Access Crossings</b>					
Construction of crossing - actual		Actual cost		Actual cost	
Access Protection Markings	99.00		84.26	99.00	86.09
					0.0

<b>Highway Licences and Consents</b>					
Sample Inspection Fee			25.00	Set by Regulation	
Defect Inspection Fee			50.00	Set by Regulation	
Skip Licence	per three week period for those found without a licence		22.00	23.10	5.0
			44.00	46.20	5.0
Commercial / Statutory Undertaker - Temporary Traffic Regulation Order				Advertising Cost + 15% Admin Fee	
Commercial / Statutory Undertaker - Temporary Traffic Regulation Notice			200.00	210.00	5.0
Traffic Management Technical Advice (Officers time per hour - 1 hour minimum)			65.00	68.25	5.0
Temporary Deposit of Materials on Public Highway	per two week period plus per necessary inspection		22.00	23.10	5.0
			25.00	*	
Domestic Vehicle Access Inspection Fee - Per Occasion			70.00	75.00	7.1
Property Developers or Commercial Vehicle Access	Fee plus per inspection		110.00	115.50	5.0
			25.00	*	
Charge for turning off/on permanent traffic signals for set up of portable temporary traffic signals (per visit)			25.00	26.25	5.0
Application to place 'A' Board on the Public Highway (per board per annum) (including £25.00 non refundable application fee)			55.00	57.75	5.0
Application for Street Café	Fee plus per square metre		185.00	194.25	5.0
			55.00	57.75	5.0
Crane/Machinery/Structure on Public Highway Licence	Fee plus per necessary inspection		110.00	115.50	5.0
			25.00	*	
Street Works Licence Application Fee	Fee plus per inspection		220.00	231.00	5.0
			25.00	26.25	5.0
Planting/Cultivation of Public Highway	Fee plus per necessary inspection		83.00	87.15	5.0
			25.00	*	
Temporary Excavations in Public Highway (Road Opening) Licence	Fee plus per necessary inspection		220.00	231.00	5.0
			25.00	*	
Application to place Cables etc. over the Public Highway	Fee plus per necessary inspection		110.00	115.50	5.0
			25.00	*	

\* These inspection fees are to be linked to the Sample Inspection Fee and therefore will be determined once this fee is set by the regulation.



**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT**  
**2009/10 PROPOSED FEES & CHARGES**

Service : Trading Standards

<b>Purpose of the Charge: To contribute to the costs of the service</b>
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	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
<b>Income the proposed fees will generate:</b>	178	206

<b>Are concessions available? No</b>
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<b>Link to the Council's Medium Tem Objectives: To improve health and well being within the Borough</b>
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Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**WEIGHTS AND MEASURES**

<b>PURPOSE OF CHARGE: to recover costs.</b>
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<b>The charge for examining, testing, certifying, stamping, authorising or reporting on special weighing or measuring equipment (per hour)</b>
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1) Automatic or totalising weighing machines		64.50		Set by LACORS	
2) Equipment designed to weigh loads in motion		64.50		Set by LACORS	
3) Weighing or measuring equipment tested by means of statistical sampling		64.50		Set by LACORS	
4) The establishment of calibration curves for templets		64.50		Set by LACORS	
5) Templets graduated in millimetres		64.50		Set by LACORS	
6) Testing or other services in pursuance of a Community obligation other than EC initial or partial verification		64.50		Set by LACORS	
7) Bulk fuel measuring equipment following a Regulated 65 or 66 occurrence		64.50		Set by LACORS	
8) Other tests - miscellaneous		64.50		Set by LACORS	
Where additional costs are incurred in providing the service because of the need to obtain specialised equipment, extra costs will be levied to meet the individual circumstances of each case on a full cost recovery basis.					

**Weights**

1) Exceeding 5Kg or not exceeding 500mg or 2CM2		7.15		Set by LACORS	
2) Other weights		5.50		Set by LACORS	

**Measures**

Linear measures not exceeding 3m or for each scale		8.00		Set by LACORS	
Capacity measures without divisions not exceeding 1 litre		6.10		Set by LACORS	
Cubic ballast measures (other than brim measures)		141.75		Set by LACORS	

<b>Liquid Capacity measures for making up and checking average quantity packages.</b>
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Templets		22.40		Set by LACORS	
Per scale-first item		39.30		Set by LACORS	
Second and subsequent items		15.20		Set by LACORS	

**Weighing Instruments****Non - EC**

Not exceeding 1 tonne		50.90		Set by LACORS	
Exceeding 1 tonne to 10 tonne		82.25		Set by LACORS	
Exceeding 10 tonne		172.10		Set by LACORS	

**EC (NAWI)**

Not exceeding 1 tonne		84.70		Set by LACORS	
Exceeding 1 tonne to 10 tonne		136.90		Set by LACORS	
Exceeding 10 tonne		286.85		Set by LACORS	

Instruments incorporating remote display and/or remote printing facilities: A fee equal to 150% of the full fee which would otherwise be payable.  
 When supplying specialist equipment an additional fee may be charged hourly, daily or per appointment.

**Measuring Instruments for Intoxicating Liquor**

Not exceeding 150ml		14.00		Set by LACORS	
Other		16.15		Set by LACORS	

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Service : Trading Standards

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	178	206

**Are concessions available? No**

**Link to the Council's Medium Term Objectives: To improve health and well being within the Borough**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
<b>Measuring Instruments for Liquid Fuel and Lubricants</b>					
1) Container type (unsubdivided)		58.50		Set by LACORS	
2) Petrol Pumps - Number of meters tested in one unit		95.40		Set by LACORS	
2 meters		154.00		Set by LACORS	
3 meters		212.60		Set by LACORS	
4 meters		271.20		Set by LACORS	
5 meters		329.80		Set by LACORS	
6 meters		388.40		Set by LACORS	
7 meters		447.00		Set by LACORS	
8 meters		505.60		Set by LACORS	
Ancillary equipment					
a) Electronic console equipment (when tested alone) per hour		64.40		Set by LACORS	
b) Credit Card Acceptors		64.40		Set by LACORS	
<b>Road Tanker Measuring Equipment (&gt;100 Litres)</b>					
1) Meter measuring system					
Wet hose type with two testing liquids		204.80		Set by LACORS	
Wet hose type with three testing liquids		238.90		Set by LACORS	
Dry hose type with two testing liquids		227.50		Set by LACORS	
Dry hose type with three testing liquids		261.80		Set by LACORS	
Wet/Dry hose type with two testing liquids		318.55		Set by LACORS	
Wet/Dry hose type with three testing liquids		341.30		Set by LACORS	

**MISCELLANEOUS**

<b>Miscellaneous</b>					
Administrative charge for provision of a certificate containing results of errors found on testing		32.45		35.00	7.9
Minimum charge for the attendance of an authorised officer (i.e. excluding verifications carried out at the premises of the manufacturer or the Trading Standards Service). In the specified circumstances this fee overrides any fee listed above which is less than £68		64.40		Set by LACORS	
<b>Poisons Act</b>					
Initial registration		30.10		Set by Regulation	
Re-registration		17.65		Set by Regulation	
Change in details of registration		12.15		Set by Regulation	
<b>Performing animals</b>					
Registration of trainers and exhibitors for entertainment		25.00		26.25	5.0
Inspection and issue of Licence		79.00		82.95	5.0

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Service : Trading Standards

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	178	206

**Are concessions available? No**

**Link to the Council's Medium Tem Objectives: To improve health and well being within the Borough**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**LICENSING AND REGISTRATION**

**PURPOSE OF CHARGE: to recover the cost of processing applications and monitoring compliance with conditions.**

**These fees for all Licensing Act 2003 permissions have been set by central government and are based on the non-domestic rateable value of the premises.**

The fees for applications for new, and for variation to, premises licenses and club premises certificates are as set out below:

Rateable value band				
A		100.00		Set by Regulation
B		190.00		Set by Regulation
C		315.00		Set by Regulation
D		450.00		Set by Regulation
E		635.00		Set by Regulation

However, the fees for applications for new or variations to premises licenses and club premises certificates where (a) the premises are in Band D or in Band E; and (b) the premises are used exclusively or primarily for the supply of alcohol on those premises are as set out below:

Rateable value band				
A		N/A		Set by Regulation
B		N/A		Set by Regulation
C		N/A		Set by Regulation
D		900.00		Set by Regulation
E		1,905.00		Set by Regulation

Also, applications for new or variations to premises licenses and club premises will exceed 5,000, are subject to an additional fee as set out below:

Number of people in attendance at any one time		Additional Fee	
5,000 - 9,999		1,000.00	Set by Regulation
10,000 - 14,999		2,000.00	Set by Regulation
15,000 - 19,999		4,000.00	Set by Regulation
20,000 - 29,999		8,000.00	Set by Regulation
30,000 - 39,999		16,000.00	Set by Regulation
40,000 - 49,999		24,000.00	Set by Regulation
50,000 - 59,999		32,000.00	Set by Regulation
60,000 - 69,999		40,000.00	Set by Regulation
70,000 - 79,999		48,000.00	Set by Regulation
80,000 - 89,999		56,000.00	Set by Regulation
90,000 and over		64,000.00	Set by Regulation

Premises licences sought for community centres and some schools that permit regulated entertainment but which do not permit the supply of alcohol and/or the provision of late night refreshment will not incur a fee

## ENVIRONMENT, CULTURE &amp; COMMUNITIES DEPARTMENT

## 2009/10 PROPOSED FEES &amp; CHARGES

Service : Trading Standards

Purpose of the Charge: To contribute to the costs of the service

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	178	206

Are concessions available? No

Link to the Council's Medium Tem Objectives: To improve health and well being within the Borough

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**OTHER FEES**

There are other occasions that fees and charges must be paid to the Licensing Authority, as set out below:

Personal Licence Application		37.00		Set by Regulation	
Supply of copies of information contained in register		7.90		Set by Regulation	
Application for copy of licence or summary on theft, loss etc. of premises licence or summary		10.50		Set by Regulation	
Notification of change of name or address (holder of premises licence)		10.50		Set by Regulation	
Application to vary to specify an individual as premises supervisor		23.00		Set by Regulation	
Interim Authority Notice		23.00		Set by Regulation	
Application to transfer premises licence		23.00		Set by Regulation	
Application for making a provisional statement		315.00		Set by Regulation	
Application for copy of certificate or summary on theft, loss etc. of certificate summary		10.50		Set by Regulation	
Notification of change of name or alteration of club rules		10.50		Set by Regulation	
Change of relevant registered address of club		10.50		Set by Regulation	
Temporary Event Notices		21.00		Set by Regulation	
Application for copy of notice on theft, loss etc. of temporary event notice		10.50		Set by Regulation	
Application for copy of licence on theft, loss etc. of personal licence		10.50		Set by Regulation	
Notification of change of name or address (personal licence)		10.50		Set by Regulation	
Notice of interest in any premises		21.00		Set by Regulation	

**ANNUAL FEES**

Where premises licences and club premises certificates are issued by the Licensing Authority, the holder of the licence/certificate shall pay

an annual fee as set out below:

Rateable value band					
A		70.00		Set by Regulation	
B		180.00		Set by Regulation	
C		295.00		Set by Regulation	
D		320.00		Set by Regulation	
E		350.00		Set by Regulation	

However, where (a) the premises are in Band D or in Band E; and (b) the premises are used exclusively or primarily for the supply of alcohol on those premises, the holder of the licence/certificate shall pay an annual fee as set out below:

Rateable value band					
A		N/A		Set by Regulation	
B		N/A		Set by Regulation	
C		N/A		Set by Regulation	
D		640.00		Set by Regulation	
E		1,050.00		Set by Regulation	

Also where the capacity of the premises exceeds 5,000, the holder of the licence/certificate shall pay an additional fee as set out below:

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT**  
**2009/10 PROPOSED FEES & CHARGES**

Service : Trading Standards

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget	Budget
	£'000	£'000
Income the proposed fees will generate:	178	206

**Are concessions available? No**

**Link to the Council's Medium Term Objectives: To improve health and well being within the Borough**

Description	Current Fee	Current Fee	Proposed Fee	Proposed Fee	Increase
	£.p	£.p	£.p	£.p	%
Number of people in attendance at any one time					
5,000 - 9,999		500.00		Set by Regulation	
10,000 - 14,999		1,000.00		Set by Regulation	
15,000 - 19,999		2,000.00		Set by Regulation	
20,000 - 29,999		4,000.00		Set by Regulation	
30,000 - 39,999		8,000.00		Set by Regulation	
40,000 - 49,999		12,000.00		Set by Regulation	
50,000 - 59,999		16,000.00		Set by Regulation	
60,000 - 69,999		20,000.00		Set by Regulation	
70,000 - 79,999		24,000.00		Set by Regulation	
80,000 - 89,999		28,000.00		Set by Regulation	
90,000 and over		32,000.00		Set by Regulation	
<b>Sex Establishment : Annual Licence</b>					
Premises - Initial		2,030.00		2,140.00	5.4
Premises - Renewal		1,080.00		1,135.00	5.1
<b>Dangerous Wild Animal : Annual Licence</b>					
Premises - Initial		350.00		380.00	8.6
Premises - Renewal		203.00		220.00	8.4
<b>Riding Establishment : Annual Licence</b>					
Premises - Initial		394.00		412.00	4.6
Premises - Renewal		203.00		214.00	5.4
Provisional - Initial		228.00		240.00	5.3
Provisional - Renewal		115.00		121.00	5.2
<b>Animal Boarding Establishment: Annual Licence</b>					
1 - 30 animals	Initial	308.00		324.00	5.2
	Renewal	180.00		189.00	5.0
31 - 60 animals	Initial	363.00		382.00	5.2
	Renewal	196.00		206.00	5.1
61 (or more) animals	Initial	442.00		465.00	5.2
	Renewal	239.00		251.00	5.0
<b>Dog Breeders: Annual Licence</b>					
Premises	Initial	381.00		400.00	5.0
	Renewal	168.00		177.00	5.4
<b>Pet Shops: Annual Licence</b>					
Premises	Initial	381.00		400.00	5.0
	Renewal	168.00		177.00	5.4
<b>Skin Piercing/Electrolysis: Single Payment</b>					
Premises		154.00		190.00	23.4
Person		31.50		36.00	14.3
<b>Gaming Machine Permits</b>					
Low Tariff Machine (each) Maximum fee		32.00		Set By Regulation	
High Tariff Machine (total) Maximum permitted fee		250.00		Set By Regulation	
Lotteries/Amusements					
Initial (Prescribed Fee)		35.00		Set By Regulation	
Renewal (Prescribed Fee)		17.50		Set By Regulation	
<b>Street Traders' Fees</b>					
Week (minimum charge) (including 1 assistant)		63.00		100.00	58.7
1 month (including 1 assistant)		234.00		280.00	19.7
3 months (including 1 assistant)		553.00		640.00	15.7
6 months (including 1 assistant)		916.00		1,050.00	14.6
Additional Trading Assistant		34.00		36.00	5.9

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Service : Trading Standards

<b>Purpose of the Charge: To contribute to the costs of the service</b>
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	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	178	206

<b>Are concessions available? No</b>
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<b>Link to the Council's Medium Tem Objectives: To improve health and well being within the Borough</b>
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Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**PETROLEUM LICENCES**

<b>PURPOSE OF CHARGE: to recover the cost of processing applications and monitoring compliance with conditions.</b>
---

Replacement of lost petroleum licences		26.00		27.30	5.0
Petroleum storage enquiries per hour(min. charge of 1 hour)		64.00		67.20	5.0
Copy of Register - 1st copy		8.50		8.95	5.3

**Provision under which a maximum fee is payable****Petroleum (Consolidation) Act 1928 c.32 (section licence to keep petroleum spirit of quantity:**

Section 4 Licence to keep petroleum spirit of quantity - not exceeding 2,500 litres		33.00		Set by Regulation	
exceeding 2,500 litres but not exceeding 50,000 litres		48.00		Set by Regulation	
exceeding 50,000 litres		95.00		Set by Regulation	

**Petroleum (Transfer of Licences) Act 1936 c.27**

Section 1 (4) Transfer of petroleum spirit licence		8.00		Set by Regulation	
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**Motor salvage operator and scrap metal dealer combined licence Copy of Register**

Motor salvage operator and scrap metal dealer combined licence		84.00		88.00	4.8
1st copy		8.80		9.20	4.5
Subsequent copies per sheet		0.20		0.20	0.0

**EXPLOSIVES FEES**

<b>PURPOSE OF CHARGE: to recover the costs</b>
--

**Provision under which a maximum fee is payable****Explosives Act 1875 c.17**

Section 15 A Store Licence		77.00		Set By Regulation	
Section 18 Renewal of a store licence		77.00		Set By Regulation	
Section 21 Registration and renewal of registration of premises for keeping of explosives with a local authority		77.00		Set By Regulation	

**Provision under which a maximum fee is payable****Fireworks Regulations 2004**

Regulation 9 yearly licence fee for the sale of fireworks outside dates specified in Regulation 9		500.00		Set By Regulation	
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**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT**  
**2009/10 PROPOSED FEES & CHARGES**

Service : Trading Standards

<b>Purpose of the Charge: To contribute to the costs of the service</b>
---

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
<b>Income the proposed fees will generate:</b>	178	206

<b>Are concessions available? No</b>
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<b>Link to the Council's Medium Tem Objectives: To improve health and well being within the Borough</b>
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Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**HACKNEY CARRIAGES**

<b>PURPOSE OF CHARGE: Contribution towards costs</b>
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<b>Hackney Carriage Fees: Annual Fee</b>					
<b>Vehicle;</b>					
Licensing (annual fee)		208.00		220.00	5.8
Licence plate (annual fee)		21.00		22.00	4.8
<b>Private Hire Fees</b>					
<b>Vehicle;</b>					
Licensing (annual fee)		208.00		220.00	5.8
Licence plate (annual fee)		21.00		22.00	4.8
Home to School (annual fee)		88.00		94.00	6.8
<b>Operator Licence</b>					
Licence fee	1 vehicle	140.00		140.00	0.0
	2 - 5 vehicles	140.00		245.00	75.0
	6 - 10 vehicles	260.00		390.00	50.0
	11 - 15 vehicles	400.00		540.00	35.0
	16 - 20 vehicles	600.00		750.00	25.0
	more than 20 vehicles	750.00		910.00	21.3
<b>Driver's Licence</b>					
Dual badge - initial fee		110.00		116.00	5.5
Renewal		80.00		86.00	7.5
Renewal - non-continuous		100.00		116.00	16.0
Lost badge		16.00		18.00	12.5
Renewal (3 years)		150.00		162.00	8.0
Renewal (3 years) - non-continuous		200.00		210.00	5.0
Home to school		28.50		61.00	114.0
<b>Other Charges</b>					
<b>Business</b>					
Transfer of hackney carriage or private hire business		76.00		80.00	5.3
<b>Vehicles</b>					
Admin fee for change of vehicle		56.00		60.00	7.1
Meter Test - Retest after failure		23.00		25.00	8.7
Knowledge Test Retest after failure		25.00		25.00	0.0
First Aid Training for drivers		21.00		22.00	4.8
Geographical test after failure				25.00	
Oral location after failure				25.00	
CRB Criminal Records check		At Cost + £10.50 Admin Fee		At Cost + £11.00 Admin Fee	4.8
Replacement documents				20.00	
Advertising on Hackney Carriages (Initial)				30.00	
Advertising on Hackney Carriages (Renewal)				20.00	
Backing plate		17.00		18.00	5.9

## ENVIRONMENT, CULTURE &amp; COMMUNITIES DEPARTMENT

## 2009/10 PROPOSED FEES &amp; CHARGES

Service : Other Services

Purpose of the Charge: To recover the costs.

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	2	2

Are concessions available? No

Link to the Council's Medium Tem Objectives: To be accountable and provide excellent value for money

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**MISCELLANEOUS****A MISCELLANEOUS CHARGES**

<b>Documents</b>					
Sale of local plans/planning briefs		Fixed At Publication		Fixed At Publication	
Sale of minutes		Set corporately		Set corporately	
Tree Preservation Orders - Printed Copy	5.00	4.26	6.00	5.22	20.0
<b>Photocopying</b>					
Per copy	0.20	0.17	Set Corporately		
<b>Plus Ordnance Survey Fees Royalty Charge</b>					
<b>Urban</b>					
Location Plans A4	15.26	12.99	15.26	13.27	0.0
Each Additional Copy (20p excluding VAT)					
Block Plans A4	12.44	10.59	12.44	10.82	0.0
Each Additional Copy (5p excluding VAT)					
Location Plans A4 2500	36.41	30.99	36.41	31.66	0.0
Each Additional Copy (80p excluding VAT)					
<b>Rural</b>					
Location Plans A4	12.44	10.59	12.44	10.82	0.0
Each Additional Copy (4p excluding VAT)					
Block Plans A4	12.44	10.59	12.44	10.82	0.0
Each Additional Copy (1p excluding VAT)					
Location Plans A4 2500	15.26	12.99	15.26	13.27	0.0
Each Additional Copy (16p excluding VAT)					



ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES

Service : Parks, Open Spaces & Countryside

Purpose of the Charge: To contribute to the costs of the service

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	14	14

Are concessions available? No

Link to the Council's Medium Term Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**CULTURAL & VISUAL ENVIRONMENT**

**WESTMORLAND PARK**

<b>Football Pitch (with changing rooms) exc VAT*</b>					
Senior Pitch	70.50	60.00	72.45	63.00	2.8
Senior Pitch for Junior Use	35.25	30.00	36.23	31.50	2.8
Junior Pitch	23.50	20.00	24.15	21.00	2.8
*Clubs hiring the pitches for 10 or more consecutive bookings maybe exempt from VAT					
<b>Tennis Association</b>					
Family Membership	60.65	51.62	63.70	55.39	5.0
Adult Membership	30.35	25.83	31.85	27.70	4.9
Junior Membership	16.55	14.09	17.40	15.13	5.1
<b>Hall Hire</b>					
Per Hour	9.40	8.00	9.85	8.57	4.8
<b>School Visits (by Local Schools)</b>					
On a Countryside Site per Visit	18.50	15.74	19.45	16.91	5.1
At The Look Out per Visit (Summer Term)	29.50	25.11	31.00	26.96	5.1
Hire of Equipment	13.90	11.83	14.60	12.70	5.0
<b>Other Organisations eg Brownies</b>					
Talk / Walks etc per Session	12.50	10.64	13.15	11.43	5.2
Other Walks and Talks		as appropriate			

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT**  
**2009/10 PROPOSED FEES & CHARGES**

Service : Museums & Galleries

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	384	403

**Are concessions available? There are concessions for people under 16, students, people over 60 & the disabled which are detailed in the fees & charges below.**

**Link to the Council's Medium Term Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**THE LOOK OUT**

<b>Admission</b>					
Adult	5.70	4.85	5.95	5.17	4.4
Under 16 / Students / 60+ / Disabled	3.80	3.23	3.95	3.43	3.9
Saver Ticket	15.30	13.02	15.85	13.78	3.6
School Children	3.45	2.94	3.60	3.13	4.3
Under 4s Group Bookings	3.45	2.94	3.60	3.13	4.3
45 minute visit special needs	2.30	1.96	2.40	2.09	4.3
Adult after 4pm	2.95	2.51	3.00	2.61	1.7
Under 16 / Students / 60+ / Disabled, after 4pm	1.95	1.66	2.00	1.74	2.6
Saver Ticket after 4pm	7.65	6.51	7.90	6.87	3.3
Parent & Toddler (Term time only)	4.60	3.91	4.95	4.30	7.6
Carers for disabled	Free		Free		
<b>Birthday Parties</b>					
Hot menu	10.85	9.23	11.40	9.91	5.1
Cold menu	10.30	8.77	10.80	9.39	4.9
Self catering	6.15	5.23	6.50	5.65	5.7
Self catering - no room hire	5.55	4.72	5.85	5.09	5.4
<b>Loyalty Card</b>					
Adult	22.95	19.53	24.10	20.96	5.0
Under 16	15.30	13.02	16.10	14.00	5.2
Family	61.05	51.96	64.10	55.74	5.0
<b>Commercial Hire</b>					
Whole Day	195.10	166.04	204.85	178.13	5.0
Half Day	97.45	82.94	102.30	88.96	5.0
Per Hour	47.00	40.00	49.35	42.91	5.0
Evening hire, per hour	61.70	52.51	64.80	56.35	5.0

Where not specifically identified and where applicable courses/retail/catering/birthday parties/commercial bookings are charged at market rates.

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT**  
**2009/10 PROPOSED FEES & CHARGES**

Service : Golf Course

Purpose of the Charge: To recover the costs of the service

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	796	756

Are concessions available? There are concessions for people under 16, people over 60, the disabled and people on income related benefits (Leisure Saver Pass) which are detailed in the fees & charges below.

Link to the Council's Medium Term Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**DOWNSHIRE GOLF COMPLEX**

<b>Membership</b>					
Family in Area	50.40	42.89	52.90	46.00	5.0
Adult in Area	28.90	24.60	30.35	26.39	5.0
Under 16 / 60+ in Area	14.20	12.09	14.90	12.96	4.9
Family out Area	67.35	57.32	70.70	61.48	5.0
Adult out Area	45.40	38.64	47.65	41.43	5.0
Under 16 / 60+ in Area	22.10	18.81	23.20	20.17	5.0
Adult Temporary Membership	1.60	1.36	1.70	1.48	6.2
Under 16 / 60+ in Area	1.10	0.94	1.15	1.00	4.5
<b>Main Course</b>					
Adult Summer - Monday - Thursday	18.05	15.36	18.05	15.70	0.0
Adult Summer - Friday	20.05	17.06	20.05	17.43	0.0
Adult Summer - Weekend & BH	24.55	20.89	24.55	21.35	0.0
Adult Winter - Monday - Thursday	14.30	12.17	14.30	12.43	0.0
Adult Winter - Friday	16.30	13.87	16.30	14.17	0.0
Adult Winter - Weekend & BH	21.85	18.60	21.85	19.00	0.0
Under 16 Summer - Monday - Thursday	6.60	5.62	6.60	5.74	0.0
Under 16 Summer - Friday	9.00	7.66	9.00	7.83	0.0
Under 16 Summer - Weekend & BH	10.90	9.28	10.90	9.48	0.0
Under 16 Winter - Monday - Thursday	5.50	4.68	5.50	4.78	0.0
Under 16 Winter - Friday	7.90	6.72	7.90	6.87	0.0
Under 16 Winter - Weekend & BH	9.80	8.34	9.80	8.52	0.0
60+ Summer - Monday - Thursday	10.50	8.94	10.50	9.13	0.0
60+ Summer - Friday	12.70	10.81	12.70	11.04	0.0
60+ Winter - Monday - Thursday	9.45	8.04	9.45	8.22	0.0
60+ Winter - Friday	11.85	10.09	11.85	10.30	0.0
<b>Limited Time</b>					
Summer Rate - Monday - Thursday	13.15	11.19	11.80	10.26	-10.3
Summer Rate - Friday	14.65	12.47	12.30	10.70	-16.0
Summer Rate - Weekend	17.90	15.23	12.80	11.13	-28.5
Winter Rate - Monday - Thursday	10.00	8.51	10.00	8.70	0.0
Winter Rate - Friday	11.40	9.70	11.40	9.91	0.0
Winter Rate - Weekend	15.30	13.02	12.80	11.13	-16.3
<b>9 Holes</b>					
Summer Rate - Monday - Thursday	9.40	8.00	9.40	8.17	0.0
Summer Rate - Friday	10.40	8.85	10.40	9.04	0.0
Winter Rate - Monday - Thursday	7.30	6.21	7.30	6.35	0.0
Winter Rate - Friday	8.50	7.23	8.50	7.39	0.0
<b>Season Tickets</b>					
In Area *	590.00	502.13	590.00	513.04	0.0
Out of Area *	615.00	523.40	615.00	534.78	0.0
<b>Pitch &amp; Putt</b>					
Adults	4.00	3.40	4.00	3.48	0.0
Under 16	2.00	1.70	2.00	1.74	0.0
Family ( 2 adults & 2 under 18's)	8.45	7.19	8.45	7.35	0.0
<b>Driving Range</b>					
20 balls	1.20	1.02	1.25	1.09	4.2
50 balls	2.95	2.51	3.00	2.61	1.7

Where applicable customers will pay the annual or temporary membership charge in additional to the activity price shown for main course green fees.

\* Includes leisure membership. If a customer has already purchased a leisure membership elsewhere, this price will be adjusted accordingly.

Disabled people will be charged the lowest junior rate applicable to a given activity. Where no junior rate applies the charge is the adult rate less 30%. If a helper is required this person will be admitted free.

Full time students and those in possession of a Connexions card will pay the Under 16 rate where applicable.

Where not specifically identified and where applicable courses/retail/catering/birthday parties/commercial bookings are charged at market rates.

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT**  
**2009/10 PROPOSED FEES & CHARGES**

Service : Golf Course

**Purpose of the Charge:** To recover the costs of the service

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
<b>Income the proposed fees will generate:</b>	796	756

**Are concessions available?** There are concessions for people under 16, people over 60, the disabled and people on income related benefits (Leisure Saver Pass) which are detailed in the fees & charges below.

**Link to the Council's Medium Term Objectives:** To keep our parks, open spaces and leisure facilities accessible and attractive

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**Leisure Saver Pass Prices**

Availability, all normal advertised public opening times unless otherwise stated. NB no pre booking is permitted under this scheme.

<b>Main Course</b>						
Adult Summer - Monday - Thursday	3.30	2.81	3.30	2.87	0.0	
Adult Summer - Friday	3.70	3.15	3.70	3.22	0.0	
Adult Winter - Monday - Thursday	3.30	2.81	3.30	2.87	0.0	
Adult Winter - Friday	3.70	3.15	3.70	3.22	0.0	
Under 16 Summer - Monday - Thursday	1.70	1.45	1.70	1.48	0.0	
Under 16 Summer - Friday	2.25	1.91	2.25	1.96	0.0	
Under 16 Winter - Monday - Thursday	1.70	1.45	1.70	1.48	0.0	
Under 16 Winter - Friday	2.25	1.91	2.25	1.96	0.0	
<b>Driving Range Exclusions Monday-Friday after 5pm.</b>						
20 balls	0.30	0.26	0.30	0.26	0.0	
50 balls	0.90	0.77	0.90	0.78	0.0	
<b>Pitch &amp; Putt</b>						
Adults	1.20	1.02	1.20	1.04	0.0	
Under 16	0.60	0.51	0.60	0.52	0.0	
Family ( 2 adults & 2 under 18's)	2.50	2.13	2.50	2.17	0.0	

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Service : Joint Use Sports Centres

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	341	358

**Are concessions available? There are concessions for people under 16, people over 60, the disabled and people on income related benefits (Leisure Saver Pass) which are detailed in the fees & charges below.**

**Link to the Council's Medium Tem Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**EDGBARROW & SANDHURST SPORTS CENTRES**

<b>Memberships</b>						
Family In Area	50.40	42.89	52.90	46.00	5.0	
Adult In Area	28.90	24.60	30.35	26.39	5.0	
Under 16 / 60+ In Area	14.20	12.09	14.90	12.96	4.9	
Family Out Area	67.35	57.32	70.70	61.48	5.0	
Adult Out Area	45.40	38.64	47.65	41.43	5.0	
Under 16 / 60+ Out Area	22.10	18.81	23.20	20.17	5.0	
Adult Temporary Membership	1.60	1.36	1.70	1.48	6.2	
Under 16 / 60+ Temporary Membership	1.10	0.94	1.15	1.00	4.5	
<b>Indoor Activity - Adult</b>						
Badminton	8.20	6.98	8.70	7.57	6.1	
5-a-side Football	33.00	28.09	36.00	31.30	9.1	
Cricket Nets	33.00	28.09	36.00	31.30	9.1	
Archery	33.00	28.09	36.00	31.30	9.1	
Main Hall	33.00	28.09	36.00	31.30	9.1	
Small Hall / Bar	20.40	17.36	21.40	18.61	4.9	
Café/Bar Activity Space	15.70	13.36	16.50	14.35	5.1	
Squash (ESC)	6.30	5.36	6.80	5.91	7.9	
<b>Indoor Activity - Under 16 / 60+</b>						
Badminton	5.40	4.60	5.65	4.91	4.6	
5-a-side Football	21.90	18.64	24.00	20.87	9.6	
Cricket Nets	21.90	18.64	24.00	20.87	9.6	
Archery	21.90	18.64	24.00	20.87	9.6	
Main Hall	21.90	18.64	24.00	20.87	9.6	
Small Hall / Bar	18.10	15.40	19.00	16.52	5.0	
Café/Bar	13.60	11.57	14.30	12.43	5.1	
Squash (ESC)	4.20	3.57	4.40	3.83	4.8	
<b>Outdoor Activity - Adult</b>						
Small Synthetic Pitch(SSC)	33.20	28.26	35.00	30.43	5.4	
Large Tarmac	26.20	22.30	27.50	23.91	5.0	
Synthetic Pitch ( 1 Hour )	56.70	48.26	60.00	52.17	5.8	
Synthetic Pitch ( 1.5 Hour )	85.00	72.34	90.00	78.26	5.9	
1/3 Synthetic Pitch	23.00	19.57	23.00	20.00	0.0	
Netball Court	10.00	8.51	10.50	9.13	5.0	
Tennis Court	5.50	4.68	5.70	4.96	3.6	
<b>Outdoor Activity - Under 16 / 60+</b>						
Small Synthetic Pitch(SSC)	19.40	16.51	20.50	17.83	5.7	
Large Tarmac	17.30	14.72	18.20	15.83	5.2	
Synthetic Pitch ( 1 Hour )	32.00	27.23	34.00	29.57	6.3	
Synthetic Pitch ( 1.5 Hour )	48.00	40.85	51.00	44.35	6.3	
1/3 Synthetic Pitch	13.50	11.49	13.50	11.74	0.0	
Netball Court	6.65	5.66	7.00	6.09	5.3	
Tennis Court	4.00	3.40	4.20	3.65	5.0	
<b>Body Logic Fitness Room</b>						
Casual Use	4.90	4.17	5.30	4.61	8.2	
Monthly Direct Debit (Individual)	32.50	27.66	33.50	29.13	3.1	
Monthly Direct Debit (Couple)	56.80	48.34	59.00	51.30	3.9	
Annual	324.95	276.55	335.00	291.30	3.1	
Induction (free monthly/annual payees)	21.00	17.87	22.00	19.13	4.8	
Health Assessment (free monthly/annual payees)	7.00	5.96	7.00	6.09	0.0	
Personal Programme Card (free monthly/annual payees)	7.00	5.96	7.00	6.09	0.0	
Personal Training Session	22.00	18.72	24.00	20.87	9.1	
Personal Training Session (10 sessions)	199.00	169.36	215.00	186.96	8.0	
GP Referral	3.50	2.98	3.70	3.22	5.7	

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT**  
**2009/10 PROPOSED FEES & CHARGES**

Service : Joint Use Sports Centres

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	341	358

**Are concessions available? There are concessions for people under 16, people over 60, the disabled and people on income related benefits (Leisure Saver Pass) which are detailed in the fees & charges below.**

**Link to the Council's Medium Tem Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**Body Logic Fitness Room - Student / 60+**

Casual Use	3.40	2.89	3.70	3.22	8.8
Monthly Direct Debit (Individual)	22.60	19.23	23.50	20.43	4.0
Monthly Direct Debit (Couple)	39.55	33.66	41.00	35.65	3.7
Annual	219.95	187.19	235.00	204.35	6.8
Induction (free monthly/annual payees)	18.30	15.57	19.20	16.70	4.9
Health Assessment (free monthly/annual payees)	6.20	5.28	6.20	5.39	0.0
Personal Programme Card	6.20	5.28	6.20	5.39	0.0
Personal Training Session	20.00	17.02	22.00	19.13	10.0
Personal Training Session (10 sessions)	179.00	152.34	198.00	172.17	10.6

**Children's Birthday Parties**

Standard	75.00	63.83	78.00	67.83	4.0
Combination	105.00	89.36	110.00	95.65	4.8

Where applicable customers will pay the annual or temporary membership charge in addition to the above activity prices.

Disabled people will be charged the lowest junior/concession rate applicable to a given activity. Where no junior rate applies the charge is the adult rate less 30%. If a helper is required this person will be admitted free.

Full time students and those in possession of a Connexions card will pay the Under 16 rate where applicable.

Where not specifically identified and where applicable courses/retail/catering/birthday parties/commercial bookings are charged at market rates.

**Leisure Saver Pass Prices**

Availability, all normal advertised public opening times unless otherwise stated. NB no pre booking is permitted under this scheme.

Badminton	Adult	2.45	2.09	2.60	2.26	6.1
	Under 16	1.60	1.36	1.70	1.48	6.2
Fitness Suite	Adult	1.45	1.23	1.60	1.39	10.3
	Student / 60+	1.00	0.85	1.10	0.96	10.0
	Induction - Adult	6.30	5.36	6.60	5.74	4.8
	Induction - Under 16 / 60+	5.50	4.68	5.80	5.04	5.5
	Health Assessment - Adult	2.10	1.79	2.20	1.91	4.8
	Health Assessment - Under 16/60+	1.85	1.57	1.95	1.70	5.4
	Personal Training Card - Adult	2.10	1.79	2.20	1.91	4.8
Personal Training Card - Under 16 / 60+	1.85	1.57	1.95	1.70	5.4	
Squash (ESC)	Adult	1.80	1.53	1.90	1.65	5.6
	Under 16	1.25	1.06	1.30	1.13	4.0

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

**Service :** Indoor Sports and Recreation facilities

**Purpose of the Charge:** To contribute to the costs of the service

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
<b>Income the proposed fees will generate:</b>	1,446	1,471

**Are concessions available? There are concessions for people under 16, students, people over 60 & the disabled which are detailed in the fees & charges below.**

**Link to the Council's Medium Term Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**Coral Reef World**

Adult	6.95	5.91	6.95	6.04	0.0
Under 16	4.80	4.09	4.80	4.17	0.0
Family (2 adults and 2 under 16's)	18.25	15.53	18.95	16.48	3.8
Under 4's	free		free		
Sauna World (includes access to Coral Pools)	9.80	8.34	9.95	8.65	1.5
Sunbed (In addition to Entrance Price)	4.40	3.74	4.60	4.00	4.5
Early Bird Swim & Sauna	4.00	3.40	4.00	3.48	0.0
- Season Ticket 1 month	46.80	39.83	46.80	40.70	0.0
- Season Ticket 3 months	131.00	111.49	131.00	113.91	0.0
Spectator	2.05	1.74	2.15	1.87	4.9
<b>The following Off Peak charges</b>					
Adult	4.00	3.40	4.20	3.65	5.0
Under 16	4.00	3.40	4.20	3.65	5.0
Over 60	3.95	3.36	4.15	3.61	5.1
Parent & Toddler (1 adult and 2 pre-school children)	4.00	3.40	4.20	3.65	5.0
Sauna World	7.10	6.04	7.45	6.48	4.9
Over 60 Sauna	6.60	5.62	6.95	6.04	5.3
Sunbed (In addition to Entrance Price)	4.40	3.74	4.60	4.00	4.5

Disabled people will be charged the lowest junior/concession rate applicable to a given activity. Where no junior rate applies the charge is the adult rate less 30%. If a helper is required this person will be admitted free.

Full time students and those in possession of a Connexions card will pay the Under 16 rate where applicable.

Where not specifically identified and where applicable courses/retail/catering/birthday parties/commercial bookings are charged at market rates.

Off Peak is defined as: Monday - Friday 10.30 a.m. - 3.30 p.m. ( during school term time )

Service : Indoor Sports and Recreation facilities

Purpose of the Charge: To contribute to the costs of the service

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	1,512	1,561

Are concessions available? There are concessions for people under 16, people over 60, the disabled and people on income related benefits (Leisure Saver Pass) which are detailed in the fees & charges below.

Link to the Council's Medium Term Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%

**BRACKNELL LEISURE CENTRE**

<b>Membership</b>					
Family In Area		50.40	42.89	52.90	46.00 5.0
Adult In Area		28.90	24.60	30.35	26.39 5.0
Under 16 / 60+ In Area		14.20	12.09	14.90	12.96 4.9
Family Out Area		67.35	57.32	70.70	61.48 5.0
Adult Out Area		45.40	38.64	47.65	41.43 5.0
Under 16 / 60+ Out Area		22.10	18.81	23.20	20.17 5.0
Temporary Membership					
Adult		1.60	1.36	1.70	1.48 6.2
Under 16 / 60+		1.10	0.94	1.15	1.00 4.5
<b>Facility Hire per hour</b>					
Badminton Court Per Hour	Peak	8.40	7.15	8.80	7.65 4.8
	Peak Junior W/E only			5.60	4.87
	Off Peak Adult	6.50	5.53	6.90	6.00 6.2
	Off Peak Under16 / 60+	5.40	4.60	5.60	4.87 3.7
Badminton Court 30 Minutes	Peak	4.20	3.57	4.40	3.83 4.8
	Peak Junior W/E only			3.40	2.96
	Off Peak	3.25	2.77	3.40	2.96 4.6
	Peak	3.90	3.32	4.10	3.57 5.1
Table Tennis Table	Peak Junior W/E only			3.40	2.96
	Off Peak Adult	3.60	3.06	3.80	3.30 5.6
	Off Peak Under16 / 60+	3.20	2.72	3.40	2.96 6.2
	Peak	72.00	61.28	76.00	66.09 5.6
Main Hall	Off Peak	54.00	45.96	56.00	48.70 3.7
	Peak	40.00	34.04	43.00	37.39 7.5
Main Hall (Half)	Off Peak	29.00	24.68	30.00	26.09 3.4
	Peak	44.00	37.45	47.00	40.87 6.8
3M Hall	Off Peak	34.00	28.94	35.50	30.87 4.4
	Per Hour	18.00	15.32	19.00	16.52 5.6
Meeting Room	Peak	6.50	5.53	6.90	6.00 6.2
	Peak Junior			4.40	3.83
	Off Peak Adult	5.40	4.60	5.70	4.96 5.6
	Off Peak Under16 / 60+	4.20	3.57	4.40	3.83 4.8
<b>Pool Complex for Swimming Galas:</b>					
Clubs etc.	Inside Borough	290.00	246.81	304.50	264.78 5.0
	Outside Borough	355.00	302.13	372.75	324.13 5.0
Grass Pitch per game	Adult	54.50	46.38	57.25	49.78 5.0
	Under 16	29.00	24.68	30.45	26.48 5.0
Synthetic Pitch per hour	Whole Pitch	57.00	48.51	60.00	52.17 5.3
	Half Pitch	34.00	28.94	36.00	31.30 5.9
Athletics Training (Use of Track)	Adult	1.40	1.19	1.45	1.26 3.6
	Under 16	0.75	0.64	0.80	0.70 6.7
<b>Athletic Arena per hour</b>					
Clubs etc. Inside Borough	Weekday	32.50	27.66	34.20	29.74 5.2
	Weekend / Bank Holiday	53.50	45.53	56.20	48.87 5.0
Clubs etc. Outside Borough	Weekday	40.00	34.04	42.00	36.52 5.0
	Weekend / Bank Holiday	63.00	53.62	66.20	57.57 5.1



Service : Indoor Sports and Recreation facilities

Purpose of the Charge: To contribute to the costs of the service

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	1,512	1,561

Are concessions available? There are concessions for people under 16, people over 60, the disabled and people on

Link to the Council's Medium Term Objectives: To keep our parks, open spaces and leisure facilities accessible and

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase	
	£.p	£.p	£.p	£.p	%	
<b>Activity Charges</b>						
Swimming Per session	Family (2+2)or (1+3)	8.20	6.98	8.60	7.48	4.9
	Adult	2.65	2.26	2.80	2.43	5.7
	Under 16 / 60+	1.90	1.62	2.00	1.74	5.3
	Under 16 / 60+ (Borough Residents Swimming Scheme)	1.90	1.62	free	free	
	Under 5 (Free)	free	free	free	free	
6 months	Adult	164.00	139.57	172.20	149.74	5.0
	Under 16 / 60+	90.00	76.60	94.50	82.17	5.0
	Under 16 / 60+ (Borough Residents Swimming Scheme)	90.00	76.60	free	free	
Early Bird Per session	Adult	3.75	3.19	3.90	3.39	4.0
3 months	Adult	63.00	53.62	67.00	58.26	6.3
3 months	60+	40.00	34.04	43.00	37.39	7.5
3 months	60+ (Borough Residents Swimming Scheme)	40.00	34.04	free	free	
6 months	Adult	93.75	79.79	100.00	86.96	6.7
6 months	60+	60.00	51.06	65.00	56.52	8.3
6 months	60+ (Borough Residents Swimming Scheme)	60.00	51.06	free	free	
Swim & Spa	Peak	8.80	7.49	9.25	8.04	5.1
	Off Peak	7.80	6.64	8.20	7.13	5.1
Gym, Swim & Spa	Peak	13.25	11.28	13.90	12.09	4.9
	Off Peak	11.50	9.79	12.10	10.52	5.2
Sauna Suite Per session (Forest Spa Health Suite)	Peak Adult	7.70	6.55	8.10	7.04	5.2
	Off Peak Adult	6.70	5.70	7.00	6.09	4.5
	Off Peak 60+	5.95	5.06	6.25	5.43	5.0
	Disabled Peak	5.45	4.64	5.70	4.96	4.6
	Disabled Off Peak	4.80	4.09	5.00	4.35	4.2
Sauna & sunbed combo (per session)	Peak	11.00	9.36	11.55	10.04	5.0
	Off Peak	8.80	7.49	9.25	8.04	5.1
Sunbed (300) 20 min	Peak Adult	8.50	7.23	8.95	7.78	5.3
20 min	Off Peak Adult	6.50	5.53	6.85	5.96	5.4
Fitness Room (Bodyworks) per session	Peak	6.30	5.36	6.30	5.48	0.0
	Off Peak	5.40	4.60	5.40	4.70	0.0
	TeenWorx	1.90	1.62	2.00	1.74	5.3
	Student peak	3.75	3.19	4.00	3.48	6.7
	Student off peak	2.40	2.04	2.50	2.17	4.2
	60+ ( Restricted Times )	2.40	2.04	2.50	2.17	4.2
Platinum Card 12 Months (up front payment 12 month for price of 10) No refund	Single Adult Peak	460.00	391.49	460.00	400.00	0.0
	Single Adult Off Peak	305.00	259.57	305.00	265.22	0.0
	Per Couple Peak	725.00	617.02	725.00	630.43	0.0
	Per Couple Off Peak	485.00	412.77	485.00	421.74	0.0
	Disabled Adult Peak			322.00	280.00	
	Disabled Adult Off Peak			213.50	185.65	
Platinum Card Per Month	Single Adult Peak	46.00	39.15	46.00	40.00	0.0
	Single Adult Off Peak	30.50	25.96	30.50	26.52	0.0
	Per Couple Peak	72.50	61.70	72.50	63.04	0.0
	Per Couple Off Peak	48.50	41.28	48.50	42.17	0.0
	Disabled Adult Peak			32.20	28.00	
	Disabled Adult Off Peak			21.25	18.48	
Platinum Card	Finance Fee		31.50		31.50	0.0
Fitness Test		18.20	15.49	18.20	15.83	0.0
Fitness Re-test		12.15	10.34	12.15	10.57	0.0
Blood pressure check		2.30	1.96	2.30	2.00	0.0
Programme review		9.60	8.17	9.60	8.35	0.0
Body Stat		5.85	4.98	5.85	5.09	0.0
GP Referral		3.50	2.98	3.70	3.22	5.7
50+ Recreational Sessions	Over 50s	3.50	2.98	3.70	3.22	5.7
	Over 60s - Golden Pass	2.40	2.04	2.50	2.17	4.2
Ladies Activities	Mondays 10am-12pm	3.90	3.32	4.10	3.57	5.1

Service : Indoor Sports and Recreation facilities

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	1,512	1,561

**Are concessions available? There are concessions for people under 16, people over 60, the disabled and people on income related benefits (Leisure Saver Pass) which are detailed in the fees & charges below.**

**Link to the Council's Medium Term Objectives: To keep our parks, open spaces and leisure facilities accessible and attractive**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase	
	£.p	£.p	£.p	£.p	%	
<b>Children's Activities</b>						
Crèche	Per child 1 hour	2.50	2.13	2.65	2.30	6.0
	Per child 1.5 hours	3.75	3.19	3.95	3.43	5.3
	Per child 2 hours (maximum)	5.00	4.26	5.25	4.57	5.0
Please note the creche is for children aged 6 weeks to 5 years. No children in full time education.						

**Equipment Hire Charges**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
Racquet	1.50	1.28	1.60	1.39	6.7
Table Tennis Bat	1.50	1.28	1.60	1.39	6.7

Disabled people will be charged the lowest junior/concession rate applicable to a given activity. Where no junior rate applies the charge is the adult rate less 30%.

If a helper is required this person will be admitted free.

Full time students and those in possession of a Connexions card will pay the Under 16 rate where applicable.

Off Peak is defined as: Monday-Friday 9.00am - 5.00pm

Where applicable customers will pay the applicable annual or temporary membership charge in addition to the above activity prices.

Where not specifically identified and where applicable courses/retail/catering/birthday parties/commercial bookings are charged at market rates.

**Leisure Saver Scheme**

Availability, all normal advertised public opening times unless otherwise stated. NB no pre booking is permitted under this scheme.

Badminton	Peak	2.50	2.13	2.65	2.30	6.0
	Off Peak Adult	2.00	1.70	2.10	1.83	5.0
	Off Peak Under 16 / 60+	1.70	1.45	1.80	1.57	5.9
Fitness Suite (Exclusions Monday-Friday after 5pm)	Peak	1.90	1.62	2.00	1.74	5.3
	Off Peak	1.70	1.45	1.80	1.57	5.9
	Fitness Test	5.45	4.64	5.70	4.96	4.6
	Fitness Retest	3.60	3.06	3.80	3.30	5.6
	Blood Pressure Check	0.75	0.64	0.80	0.70	6.7
	Programme Review	2.90	2.47	3.05	2.65	5.2
	Body Fat Analysis	1.80	1.53	1.90	1.65	5.6
Squash	Peak Adult	2.00	1.70	2.10	1.83	5.0
	Off Peak Adult	1.60	1.36	1.70	1.48	6.2
	Off Peak - Under 16	1.25	1.06	1.30	1.13	4.0
Swimming	Adult	0.85	0.72	0.90	0.78	5.9
	Under 16	0.60	0.51	0.65	0.57	8.3
Table Tennis	Peak Adult	1.15	0.98	1.20	1.04	4.3
	Off Peak Adult	1.10	0.94	1.15	1.00	4.5
	Off Peak Under 16	0.95	0.81	1.00	0.87	5.3
Track	Adult	0.40	0.34	0.40	0.35	0.0
	Under 16	0.20	0.17	0.20	0.17	0.0

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Service : Retail Services, Catering and Licenced Premises

**Purpose of the Charge: To recover the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
Income the proposed fees will generate:	1,979	2,010

**Are concessions available? No**

**Link to the Council's Medium Tem Objectives: To be accountable and provide excellent value for money**

Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
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**EASTHAMPTAD PARK CONFERENCE CENTRE**

<b>Delegate Rates:</b>					
Day Executive Service	54.05	46.00	52.90	46.00	0.0
Bed & Breakfast Single En-suite	89.30	76.00	91.77	79.80	5.0
Shared En-suite Per Person	61.10	52.00	62.79	54.60	5.0
Standard Single	48.18	41.00	49.51	43.05	5.0
Half Day Executive Service	44.65	38.00	45.89	39.90	5.0
Meals: Dinner	18.51	15.75	19.03	16.55	5.1
Breakfast - Full English	8.64	7.35	8.86	7.70	4.8
Lunch	14.22	12.10	14.61	12.70	5.0
Sandwiches	4.58	3.90	4.72	4.10	5.1
Tea/Coffee	2.00	1.70	2.07	1.80	5.9
<b>Room Hire:</b>					
Downshire (Day or part day)	2,350.00	2,000.00	2,415.00	2,100.00	5.0
Downshire (Evening)	940.00	800.00	966.00	840.00	5.0
Lecture Room (Day or part day)	470.00	400.00	483.00	420.00	5.0
Lecture Room (Evening)	470.00	400.00	483.00	420.00	5.0
Syndicate room	117.50	100.00	120.75	105.00	5.0
<b>Grounds Hire:</b>					
From	2,350.00	2,000.00	2,415.00	2,100.00	5.0
<b>Special Weekend Rate:</b>					
Standard singles only	157.45	134.00	161.81	140.70	5.0
<b>Functions Bed &amp; Breakfast:</b>					
Single En-suite	67.00	57.02	69.00	60.00	3.0
Twin/Double En-suite	87.00	74.04	89.00	77.39	2.3
Family Room for 3, With En-Suite	107.00	91.06	109.00	94.78	1.9
Family Room for 4, With En-Suite	127.00	108.09	129.00	112.17	1.6
Standard Single	40.00	34.04	40.00	34.78	0.0
<b>Education Centre:</b>					
Lunch	14.20	12.09	14.90	12.96	4.9
Buffet	8.40	7.15	8.80	7.65	4.8
Sandwiches	4.55	3.87	4.80	4.17	5.5

Where not specifically identified and where applicable courses/retail/catering/weddings/birthday parties/commercial bookings are charged at market rates.

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Appendix A

Service : Library Service

**Purpose of the Charge: To contribute to the costs of the service**

	<b>2008/09 Budget £'000</b>	<b>Proposed 2009/10 Budget £'000</b>	<b>Proposed 2009/10 Budget £'000</b>
<b>Income the proposed fees will generate:</b>	120	120	948

**Are concessions available? No**

**Link to the Council's Medium Term Objectives: To build a vibrant Bracknell Town Centre that residents and businesses are proud of**

<b>Description</b>	<b>Current Fee (Inc VAT)</b>	<b>Current Fee (Exc VAT)</b>	<b>Proposed Fee (Inc VAT)</b>	<b>Proposed Fee (Exc VAT)</b>	<b>Increase</b>
	<b>£.p</b>	<b>£.p</b>	<b>£.p</b>	<b>£.p</b>	<b>%</b>

**Overdue Charges Per Loan Period**

Adult Books, inc multimedia - Daily	0.18		0.18	0.0
Max Per item	6.30		6.30	0.0
Childrens Books borrowed by adults - Daily	0.06		0.06	0.0
Max Per item	0.66		0.66	0.0

**Fines - Library Books**

Spoken Word Cassettes/ CD's	Daily	0.18		0.18	0.0
Max Per item		6.30		6.30	0.0
Music CD's	Daily	0.18		0.18	0.0
Max Per item		6.30		6.30	0.0
DVD's	Weekly	2.00		2.00	0.0
Max Per item		6.00		6.00	0.0
Videos	Weekly	1.50		1.50	0.0
Max Per item		6.00		6.00	0.0
Play Station Games	Weekly	2.00		2.10	5.0
Max Per item		6.00		6.30	5.0
CD ROMS	Weekly	1.50		1.60	6.7
Max Per item		6.00		6.30	5.0

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Appendix A

**Service : Library Service**

**Purpose of the Charge: To contribute to the costs of the service**

	<b>2008/09 Budget £'000</b>	<b>Proposed 2009/10 Budget £'000</b>	<b>Proposed 2009/10 Budget £'000</b>
<b>Income the proposed fees will generate:</b>	120	120	948

**Are concessions available? No**

**Link to the Council's Medium Term Objectives: To build a vibrant Bracknell Town Centre that residents and businesses**

<b>Description</b>	<b>Current Fee (Inc VAT)</b>	<b>Current Fee (Exc VAT)</b>	<b>Proposed Fee (Inc VAT)</b>	<b>Proposed Fee (Exc VAT)</b>	<b>Increase</b>
	<b>£.p</b>	<b>£.p</b>	<b>£.p</b>	<b>£.p</b>	<b>%</b>

**Loan Charges**

Childrens Spoken Word Cassettes & CD's - 3 weeks		Free		Free	
Adult Spoken Word Cassettes 1-2 Tapes - 3 weeks		1.50			
Adult Spoken Word Cassettes 3-6 Tapes - 3 weeks		1.80			
Adult Spoken Word Cassettes 7+ Tapes - 3 weeks		2.00			
Adult Spoken Word Cassettes 3 weeks				2.00	
Adult Spoken Word 1-2 Tapes - 3 weeks		1.50			
Adult Spoken Word 3-6 Tapes - 3 weeks		1.80			
Adult Spoken Word 7+ Tapes - 3 weeks		2.00			
Adult Spoken Word 3 weeks				2.00	
CD ROMS 1 Week		1.60		1.60	0.0
Music CD's Single Disks 3 Weeks		1.60			
Music CD's 2 + Disks 3 Weeks		2.00			
Music CD's				2.00	
Play Station Games 1 Week		2.00		2.00	0.0
DVD's 1 Week		2.00		2.00	0.0

**Requests**

**Books/Periodical Articles - All per item**

All items held in BFC Libraries		Free		Free	
Requests to other Authorities		2.75		3.00	9.1
British Library Requests (1st 10 items)		3.50		4.00	14.3
British Library Requests (Subsequent Books)		7.50		12.35	64.7
British Library Requests (Subsequent Periodicals)		4.50		8.85	96.7
British Library Urgent Service		18.50		31.55	70.5
British Library Urgent Service (Student Concession)		13.50		26.00	92.6

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Service : Library Service

**Purpose of the Charge: To contribute to the costs of the service**

	<b>2008/09 Budget £'000</b>	<b>Proposed 2009/10 Budget £'000</b>	<b>Proposed 2009/10 Budget £'000</b>
<b>Income the proposed fees will generate:</b>	120	120	948

**Are concessions available? No**

**Link to the Council's Medium Term Objectives: To build a vibrant Bracknell Town Centre that residents and businesses**

<b>Description</b>	<b>Current Fee (Inc VAT)</b>	<b>Current Fee (Exc VAT)</b>	<b>Proposed Fee (Inc VAT)</b>	<b>Proposed Fee (Exc VAT)</b>	<b>Increase</b>
	<b>£.p</b>	<b>£.p</b>	<b>£.p</b>	<b>£.p</b>	<b>%</b>

**Internet printing fees**

Printing Mono or Colour	A4 Page	0.15	0.13	0.15	0.13	0.0
Guest Internet Use	Half Hour	2.50	2.13	2.75	2.39	10.0
Floppy Disk	Each	0.70	0.60	0.75	0.65	7.1
CD Rom	Each	0.85	0.72	0.90	0.78	5.9
Scan and Print by customer	A4 Page	0.15	0.13	0.15	0.13	0.0
Scan and Print by staff	A4 Page	3.50	2.98	4.00	3.48	14.3
Scan and Print on Photo Paper	A4 Page	4.00	3.40	4.50	3.91	12.5

**Fax Charges**

Fax - UK First Page	1st Page	1.40	1.19	1.40	1.22	0.0
Fax - UK additional pages	A4 Page	1.00	0.85	1.00	0.87	0.0
Fax - EU First Page	1st Page	3.20	2.72	3.20	2.78	0.0
Fax - EU additional pages	A4 Page	1.50	1.28	1.50	1.30	0.0
Fax - Rest of World First Page	1st Page	4.75	4.04	4.75	4.13	0.0
Fax - Rest of World Extra Pages	A4 Page	3.00	2.55	3.00	2.61	0.0

**Photocopying Charges**

Black & White	A4 Page	0.10	0.09	0.10	0.09	0.0
Black & White	A3 Page	0.25	0.21	0.30	0.26	20.0
Colour	A4 Page	0.60	0.51	0.60	0.52	0.0
Colour	A3 Page	1.20	1.02	1.20	1.04	0.0

**Other Charges**

Pring from microfilm reader	A4 Page	0.25	0.21	0.30	0.26	20.0
Facilities Hire at Bracknell	Half day			25.00		
Facilities Hire at Bracknell	Full day			40.00		

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES**

Appendix A

Service : Housing

**Purpose of the Charge: To contribute to the costs of the service**

	<b>2008/09 Budget £'000</b>	<b>Proposed 2009/10 Budget £'000</b>
<b>Income the proposed fees will generate:</b>	<b>886</b>	<b>948</b>

**Are concessions available? No**

**Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development**

Description	Current Fee (Inc VAT)	Current Fee (Exc VAT)	Proposed Fee (Inc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	£.p	£.p	%
<b>Forestcare Community Alarms</b>					
Lifeline Rental and Monitoring					
Per week					
- BFBC	4.08	3.48	4.08	3.55	2.0
- Others	4.80	4.08	4.80	4.17	2.2
Lifeline Monitoring only					
Per week					
- BFBC	3.17	2.70	3.16	2.75	1.9
- Others	3.95	3.36	3.94	3.43	2.1
Extra/Lost Pendants		40.79	49.28	42.85	5.1
Flat Charge					
Keyholder Service					
Per week					
- BFBC only					
- up to 12 visits	6.93	5.90	6.90	6.00	1.7
- extra visits	7.65	6.51	7.65	6.65	2.2
Supra Safe					
Flat Charge	67.49	57.44	67.33	58.55	1.9
Installation	19.49	16.59	19.44	16.90	1.9
Per week	0.46	0.39	0.46	0.40	2.6
Lone Workers	37.01	31.50	37.95	33.00	4.8
per annum per worker					

All other services provided by Forestcare will also be subject to the inflationary increase of 5%. However, the weekly charges for Flood Detectors, Fall Detectors and (PIRs) Sensors are to remain at £1.00, Smoke Alarms to remain at £0.79.

ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT  
2009/10 PROPOSED FEES & CHARGES

Appendix A

Service : Housing

**Purpose of the Charge: To contribute to the costs of the service**

	2008/09 Budget £'000	Proposed 2009/10 Budget £'000
<b>Income the proposed fees will generate:</b>	886	948

**Are concessions available? No**

**Link to the Council's Medium Term Objectives: To promote sustainable housing and infrastructure development**

Description	Current Fee (Inc VAT) £.p	Current Fee (Exc VAT) £.p	Proposed Fee (Inc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
<b>Homelessness</b>					
Bed and Breakfast / Private Sector Leasing					
- Current Tenancies Per Week		127.20		133.56	5.0
- New Tenancies Per Week		127.20		240.01	88.7
New tenancies will be fixed at the cap for housing benefits as set by the DWP. These are based on a 52 week year					
<b>Small Landsales - Administration Fee</b>					
Flat Charge	168.41	143.33	175.00	152.17	3.9

<b>Rents - Accommodation for Learning Disability Clients</b>					
150/151 Holbeck Per week per bedroom		65.00		80.00	23.1
9 & 10A Portman Close Per week per bedroom		61.20		80.00	30.7
Note: To reflect indicative rent levels based on November 2008 Local Housing Allowance Rates which can vary.					
<b>Electricity/Gas Fuel Charges</b>					
150/151 Holbeck, 9 & 10A Per week per bedroom		5.00		5.00	-
Portman Close					
<b>Rents - Banbury Flats</b>					
Per week		127.20		133.56	5.0

<b>Easthampstead Mobile Home Park</b>					
Site Rent		39.05		41.35	5.9
Water Charge		11.30		12.02	6.4

The above rents and utility charges are based on a 52 week year